

REVENUE BUDGET 2018-19
FEES AND CHARGES

1 EXECUTIVE SUMMARY

- 1.1 This report provides Members with information in relation to fees and charges for 2018-19.
- 1.2 The Council raises fees and charges for a number of services it delivers and a review of the level of fees and charges is carried out each year.
- 1.3 The general increase to fees and charges is proposed at 3% for 2018-19. This was the increase applied each year between 2013-14 and 2015-16, with a 6% increase applied in 2016-17 and another 3% applied in 2017-18. There are some exceptions to the standard inflationary increase and these are noted in paragraph 3.2.2. The inflationary increase is expected to generate additional income of £0.277m.
- 1.4 There are two fee changes, as part of the service choices savings previously agreed, in relation to schools meals and school milk and these will generate £0.046m of income that is already included within the budget outlook as part of previously agreed service choices savings.
- 1.5 The 3% additional increase over and above general inflation on piers and harbours is estimated to generate additional income of £0.158m which is ring fenced to fund asset improvements.
- 1.6 There are a number of fee proposals as part of the Transformation Board Service Packages and they are anticipated to generate income of around £0.698m should Members wish to accept the proposals. Within the budget outlook, this additional income has been accounted for as part of the service package policy options.
- 1.7 There are also charges where no inflationary increase has been applied, noted in paragraph 3.7 and charges where the rate is set by others, noted in paragraph 3.8.
- 1.8 All fees and charges are included within the attached schedule of charges.

REVENUE BUDGET 2018-19
FEES AND CHARGES

2. INTRODUCTION

2.1 This report provides Members with information in relation to fees and charges for 2018-19.

3. DETAIL

3.1 The Council raises fees and charges for a number of services it delivers and a review of the level of fees and charges is carried out each year. The appendix to this report contains the full list of fees and charges for each service and the following paragraphs summarise the main changes.

3.2 Inflationary Increase

3.2.1 The general increase to fees and charges is proposed at 3% for 2018-19. This was the increase applied each year between 2013-14 and 2015-16, with a 6% increase applied in 2016-17 and another 3% applied in 2017/18. In some cases fees and charges are rounded up or down and that gives a variation from the simple 3%. For some smaller charges, the rounding effect may mean that the charge remains the same.

3.2.2 There are a few exceptions to the standard inflationary increases and these are noted in the table below:

Description	% Increase	Reason for Increase
Non-Residential sleepover care service	4%	Updated to reflect the requirement to pay carers at least the National Living Wage rate of £7.83 per hour plus on costs.
Dog Boarding Fee	12%	Increase to reflect current dog boarding fees across Argyll and Bute.
Commercial Refuse Collection & Disposal	4%	Due to standard inflation plus landfill tax which is set by the Scottish Government

3.3 Previously Agreed Service Choices Savings

3.3.1 As part of the Service Choices savings options approved in 2016-17 the charge for school meals will be increased by 20p to £2.20. It is estimated that £0.042m will be generated in 2018-19 and this has been accounted for as part of the Service Choices savings within the revenue budget outlook report.

- 3.3.2 It is proposed to introduce a charge for milk for pupils in P1-P3 and it is estimated that this will generate an additional £0.004m income and this has been accounted for as part of Service Choices savings within the revenue budget outlook report. Although we do not provide free milk, we use fresh milk in the production of our schools meals. Our meals also have to comply with the nutritional standards set by Scottish Ministers via regulations under the School(Health Promotion and Nutrition)(Scotland) Act 2007. We analyse our menus for compliance using the Saffron software package and nutritional standards are also subject to inspection by Education Scotland.
- 3.3.3 Should Members not wish to accept the savings proposals notes in the above two paragraphs, then the anticipated service choices savings in respect of the catering and cleaning service re-design will not be fully met.

3.4 Piers and Harbours

- 3.4.1 Harbour Fees have been increased by a total of 6%: 3% general inflation as well as an additional 3% which is ring fenced to fund asset improvement and sustainability within the piers and harbours. The Harbour Board at their meeting on 23 January 2018 recommended that the Council approve this additional increase – extract of Harbour Board minute attached as Appendix 2.

3.5 Transformation Board Service Packages

- 3.5.1 As part of the work of the Transformation Board, officers have been working on identifying savings for their services and some of these savings options include increased fee income or the introduction of new charges. The increases to existing fees are summarised within the table below and further detail on these increases is contained within the service package templates included in the budget pack.

Service Package Ref	Description	% Increase (proposed)
TB03-1	Food Examination - Export of Food/Fish Certificates	420%
	Licences/Registration - Riding Establishment Act 1964/70	247%
	Licences/Registration - Dangerous Wild Animals Act 1976	173%
	Licences/Registration - Pet Animals Act 1963	95%
	Licences/Registration - Animal Boarding Establishments Act 1963	36%
	Licences/Registration - Breeding of Dogs Act 1973	151%
	Licences/Registration - Zoo Act	480%
	Licences/Registration - Venison Dealers	186%
	Licences/Registration - Cinema Licence	281%
TB13-b	Network Management - Increase charges for Road Construction Consents, skips, scaffold, hoarding and associated permits	20%

	and licences.	
TB06-9	Street naming & numbering	6%

3.5.2 There are new charges proposed as part of the service packages and these are noted below.

- Introduction of a charge to continue the lease of a cremation plaque once the initial 25 year lease period has expired. Continuation of the lease will be offered at £100 plus VAT for a single plaque and £200 plus VAT for a double plaque.
- Introduction of pre-application charges for all scales of development. It is forecast that this will generate £55k in 2018-19 – refer to service package TB06-1.
- Introduction of charges within Piers & Harbours for Use of Linkspan for non-vehicular traffic, Car and Pedestrian Marshalling, Freight Handling, Slipway Landing Fee and Cruise calls/tenders – refer to service package TB11.
- As a result of recent TRO approvals in Oban and proposals to introduce charging in Arrochar and Duck Bay through Service Package Policy Options, there is anticipated additional Parking Income of £0.210m in 2018-19 – refer to service package reference TB08.

3.6 Social Work

3.6.1 Although an inflationary increase is included for social care service charges, those charges levied on an hourly or nightly basis are levied subject to means testing which caps the amount paid by service users based on their individual income. As a result, it is very unlikely that there will be an equivalent increase in the overall amount of income generated from charges for the means tested services.

3.7 No Inflationary Increase

3.7.1 There are a number of fees where no inflationary increase has been applied, as follows:

- Homeless Temporary Accommodation – only the service charge is subject to inflation.
- Helensburgh and Lomond Civic Centre Hire charges for rooms and halls – A review of the fees and charges is being undertaken by the Transformation Working Group.
- Car Parking Charges – Fees were increased from £0.80ph to £1.00ph in 2016-17 as part of a review carried out for Service Choices. Fees are also rounded to the nearest 10p and therefore a 3% increase wouldn't give an increase unless charges were rounded up to the nearest 10p.
- Public Convenience entrance fee.
- Blue Badges has not been inflated as currently charging the maximum allowed.
- Customer Services Licences – Fees set for 3 years as of June 2015.

3.8 Fees set by Others

3.8.1 There are also a number of fees where the charges are advised by others and therefore at present have not been inflated:

- Registrars Fees as these are set by the Registrar General and the last fees were set in January 2011.
- Removal of abandoned car – this charge is set by legislation.
- Approved Rate for Residential/Nursing Care – rate not advised by COSLA yet.
- Roads Inspection charges as these are set by Roads Authority and Utility Committee (Scotland).
- Penalty Charges notices as these are set by the Scottish Government.

4. CONCLUSION

- 4.1 The proposed general inflationary increase to fees and charges is estimated to generate additional income amounting to £0.277m.
- 4.2 There are two fee changes, as part of the service choices savings previously agreed, in relation to schools meals and school milk and these will generate £0.046m of income that is already included within the budget outlook as part of previously agreed service choices savings.
- 4.3 The 3% additional increase over and above general inflation on piers and harbours is estimated to generate additional income of £0.158m which is ring fenced to fund asset improvements.
- 4.4 There are a number of fee proposals as part of the Transformation Board Service Packages and they are anticipated to generate income of around £0.698m should Members wish to accept the proposals. Within the budget outlook, this additional income has been accounted for as part of the service package policy options.

5. IMPLICATIONS

- 5.1 Policy – Outlines the proposed increases to fees and charges for 2018-19.
- 5.2 Financial - Outlines the increased income as a result of changes to fees and charges.
- 5.3 Legal – None.
- 5.4 HR – None.
- 5.5 Equalities – Mainly inflationary increases therefore limited equalities impact.
- 5.6 Risk – Minimal risk.
- 5.7 Customer Service - Minimal risk in respect of the inflationary increases.

**Policy Lead for Strategic Finance and Capital Regeneration Projects:
Councillor Gary Mulvaney**

**Kirsty Flanagan
Head of Strategic Finance
2 February 2018**

APPENDICES:

Appendix 1 – Schedule of Fees and Charges

Appendix 2 – Extract of Minute of Argyll and Bute Harbour Board held on 23 January 2018

Fees and Charges for 2018-19

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Description	2017/18			2018/19			Increase		Notes/Comments
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	%		
SOCIAL WORK									
Local Authority Residential Care Provision (Community Care) Weekly Charge		1,207.65	Outwith the Scope	0.00	1,207.65	1,243.90	3%	3%	Subject to annual benefit uplift, details of which are not available from DWP yet.
Residential Services - Respite - Pension Age (weekly charge)		TBC	Outwith the Scope	0.00	TBC	0.00	0%	0%	Subject to annual benefit uplift, details of which are not available from DWP yet.
Residential Service - Respite - Working Age 25+ (weekly charge)		TBC	Outwith the Scope	0.00	TBC	0.00	0%	0%	Subject to annual benefit uplift, details of which are not available from DWP yet.
Residential Service - Respite - Working Age 18 - 24 (weekly charge)		TBC	Outwith the Scope	0.00	TBC	0.00	0%	0%	Subject to annual benefit uplift, details of which are not available from DWP yet.
Approved Weekly Rates for Private Providers - Residential Care - Elderly rate, as per COSLA Agreement		TBC	Outwith the Scope	0.00	TBC	0.00	0%	0%	Await outcome of discussions between COSLA and care home providers. Subject to National Care Home Contract.
Approved Weekly Rates for Private Providers - Residential Care - Enhanced Residential Rate (specific criteria)		TBC	Outwith the Scope	0.00	TBC	0.00	0%	0%	Await outcome of discussions between COSLA and care home providers. Subject to National Care Home Contract.
Approved Weekly Rates for Private Providers - Nursing Care - Elderly rate as per COSLA Agreement		TBC	Outwith the Scope	0.00	TBC	0.00	0%	0%	Await outcome of discussions between COSLA and care home providers. Subject to National Care Home Contract.
Non - Residential Services - Meals on wheels - per meal		5.35	Outwith the Scope	0.00	5.35	0.00	0%	3%	
Non - Residential Services - Lunch Clubs - per meal		4.15	Outwith the Scope	0.00	4.15	0.00	0%	2%	
Non - Residential Services - Community Alarms - per week		5.00	Outwith the Scope	0.00	5.00	0.00	0%	3%	
Non - Residential Services - Home Help - hourly rate		16.92	Outwith the Scope	0.00	16.92	17.44	0.52	3%	Adjusted to be divisible by 4 to reflect quarter hour visits
Non - Residential Services - Housing Support - hourly rate		16.92	Outwith the Scope	0.00	16.92	17.44	0.52	3%	Adjusted to be divisible by 4 to reflect quarter hour visits
Non - Residential Services - Employment Support - hourly rate		16.92	Outwith the Scope	0.00	16.92	17.44	0.52	3%	Adjusted to be divisible by 4 to reflect quarter hour visits
Non - Residential Services - Sleepover Service - per night		81.72	Outwith the Scope	0.00	81.72	85.32	3.60	4%	Updated to reflect the requirement to pay carers at least the National Living Wage rate of £7.83 per hour plus on costs.
Non - Residential Services - Transport - per day		2.62	Outwith the Scope	0.00	2.62	2.70	0.08	3%	Adjusted to be divisible by 4 to reflect quarter hour visits
Non - Residential Services - Elderly Day Care - hourly rate		8.32	Outwith the Scope	0.00	8.32	8.56	0.24	3%	Adjusted to be divisible by 4 to reflect quarter hour visits
Non - Residential Services - Learning Disability Resource Centre Service - hourly rate		22.00	Outwith the Scope	0.00	22.00	22.65	0.65	3%	Adjusted to be divisible by 4 to reflect quarter hour visits
Provision of Occupational Therapy Consultation - Per assessment/consultation		230.55	Outwith the Scope	0.00	230.55	237.45	6.90	3%	
Provision of Professional Services - Per Community Care Assessment/ Consultation		577.80	Outwith the Scope	0.00	577.80	595.15	17.35	3%	
Provision of Professional Services - Full needs assessment only		438.70	Outwith the Scope	0.00	438.70	451.85	13.15	3%	
Provision of Professional Services - Needs Review only		160.45	Outwith the Scope	0.00	160.45	165.25	4.80	3%	Unit cost to be calculated once 2018/19 budget has been set by J.B.
Children & Families - Local Authority Residential Care Provision: Duncultha (weekly charge)		1,817.00	Outwith the Scope	0.00	1,817.00	TBC	0.00	0%	Unit cost to be calculated once 2018/19 budget has been set by J.B.
Children & Families - Local Authority Residential Care Provision: Shellach View (weekly Charge)		1,627.00	Outwith the Scope	0.00	1,627.00	TBC	0.00	0%	Unit cost to be calculated once 2018/19 budget has been set by J.B.
Children & Families - Local Authority Residential Care Provision: Helensburgh (weekly Charge)		1,620.00	Outwith the Scope	0.00	1,620.00	TBC	0.00	0%	Unit cost to be calculated once 2018/19 budget has been set by J.B.
Children & Families - Other Charges - Inter County Adoptions		6,056.70	Outwith the Scope	0.00	6,056.70	6,238.40	181.70	3%	
Inter-Authority Substitute Family Care Placements: Within Scotland	In line with British Association of Adoption and Fostering (BAAF) recommended figures		Outwith the Scope						In line with British Association of Adoption and Fostering (BAAF) recommended figures.
Inter-Authority Substitute Family Care Placements: Elsewhere - 1 child	In line with British Association of Adoption and Fostering (BAAF) recommended figures		Outwith the Scope						In line with British Association of Adoption and Fostering (BAAF) recommended figures.
Inter-Authority Substitute Family Care Placements: Elsewhere - 2 children (siblings placed together)	In line with British Association of Adoption and Fostering (BAAF) recommended figures		Outwith the Scope						In line with British Association of Adoption and Fostering (BAAF) recommended figures.

Description	2017/18			2018/19			Increase		Notes/Comments	
	Net £	VAT Rate	VAT £	Net £	VAT Rate	VAT £	£	%		
Other In line with British Association of Adoption and Fostering (BAAF) recommended figures										
Inter-Authority Substitute Family Care Placements: Elsewhere - 3 children (siblings placed together)									In line with British Association of Adoption and Fostering (BAAF) recommended figures	
Hotel Charges - Room hire - children's hearing - half day	21.30	Exempt	0.00	21.05	Exempt	0.00	0.65	3%	Added from other community services	
Hotel Charges - Room hire - children's hearing - Full day	35.60	Exempt	0.00	36.65	Exempt	0.00	36.65	3%	Added from other community services	
Hotel Charges - Room hire - Full day	35.60	Exempt	0.00	36.65	Exempt	0.00	36.65	3%	Added from other community services	
Hotel Charges - Room hire - Full day	64.00	Exempt	0.00	65.90	Exempt	0.00	65.90	3%	Added from other community services	
Hotel Charges - Catering: Tea, Coffee and Biscuits	2.17	Standard	0.52	3.20	Standard	0.53	0.10	3%	Added from other community services	
Hotel Charges - Catering: Soup and Sandwiches	4.21	Standard	1.01	6.29	Standard	1.04	6.29	3%	Added from other community services	
Hotel Charges - Catering: Lunch (2 course with coffee)	6.42	Standard	1.54	9.25	Standard	1.59	9.55	3%	Added from other community services	
Hotel Charges - accommodation - Argyll & Bute Council - Bed & Breakfast	24.71	Standard	5.93	30.54	Standard	6.11	36.65	1.05	3%	Added from other community services
Hotel Charges - accommodation - Argyll & Bute Council - Half Board	34.67	Standard	8.32	42.83	Standard	8.57	51.40	1.50	3%	Added from other community services
Hotel Charges - accommodation - Other Groups - Bed & Breakfast	24.71	Standard	5.93	30.54	Standard	6.11	36.65	1.05	3%	Added from other community services
Hotel Charges - accommodation - Other Groups - Half Board	34.67	Standard	8.32	42.83	Standard	8.57	51.40	1.50	3%	Added from other community services
Hotel Charges - accommodation - Other Groups - Full Board	39.63	Standard	9.50	48.92	Standard	9.78	66.70	1.70	3%	Added from other community services

Description	2017/18			2018/19			Increase			Notes/Comments
	Net £	VAT Rate	VAT £	Net £	VAT Rate	VAT £	Net £	Gross £	%	
COMMUNITY SERVICES CHARGES										
School Letting Charges per hour - Non-Profit Organisations (room let)	10.90	Exempt	0.00	11.25	Exempt	0.00	11.25	0.35	3%	
School Letting Charges per hour - Commercial Rate (room let)	30.25	Exempt	0.00	31.15	Exempt	0.00	31.15	0.90	3%	
School Letting Charges per hour - Non-Profit Organisations (sports facilities)	11.29	Standard	2.26	11.63	Standard	2.33	13.95	0.40	3%	
School Letting Charges per hour - Commercial Rate (sports facilities)	30.79	Standard	6.16	31.71	Standard	6.34	38.05	1.10	3%	
Synthetic All Weather Pitch charge per hour - Non-Profit Organisations - M&K	41.67	Standard	8.33	41.67	Standard	8.33	50.00	0.00	0%	The fees and charges for Synthetic All Weather Pitches were subject to a separate report approved by Council on 12th February 2015.
Synthetic All Weather Pitch charge per hour - Non-Profit Organisations - OJL	41.67	Standard	8.33	41.67	Standard	8.33	50.00	0.00	0%	
Synthetic All Weather Pitch charge per hour - Non-Profit Organisations - BUTE	37.50	Standard	7.50	37.50	Standard	7.50	45.00	0.00	0%	
Synthetic All Weather Pitch charge per hour - Non-Profit Organisations - COWAL	37.50	Standard	7.50	37.50	Standard	7.50	45.00	0.00	0%	
Synthetic All Weather Pitch charge per hour - Non-Profit Organisations - H&L	37.50	Standard	7.50	37.50	Standard	7.50	45.00	0.00	0%	
Synthetic All Weather Pitch charge per hour - Commercial Rate	75.79	Standard	15.16	78.08	Standard	15.62	93.70	2.75	3%	
Adult Education Course Fees - Vocational 40 Hour Courses	85.05	Exempt	0.00	87.60	Exempt	0.00	87.60	2.55	3%	
Adult Education Course Fees - Non Vocational 20 Hour Courses	35.46	Standard	7.09	36.54	Standard	7.31	43.85	1.30	3%	
Adult Education Course Fees - Non Vocational Leisure-Based 20 Hour Courses	110.00	Standard	22.00	110.00	Standard	22.00	132.00	0.00	0%	No inflation, new charge introduced in 2017-18.
Sale of Meals to Pupils - Per meal (Primary-without milk)	2.00	Exempt	0.00	2.20	Exempt	0.00	2.20	0.20	10%	As per Catering and Cleaning Innovations Working Group recommendation.
Sale of Milk				0.10	Exempt	0.00	0.10	0.10	0%	Re-introduce charge of 10p which was originally approved by Council in 2013.
Section 23 Charges per annum - Parklands	40,811.55	Exempt	0.00	42,035.90	Exempt	0.00	42,035.90	1,224.35	3%	This charge was previously combined with the school hostels but hostels now added into the Social Work Fees and Charges.
Inveraray Primary - Room hire - half day	35.60	Exempt	0.00	36.65	Exempt	0.00	36.65	1.05	3%	This charge was previously combined with the school hostels but hostels now added into the Social Work Fees and Charges.
Inveraray Primary - Room hire - full day	64.00	Exempt	0.00	65.90	Exempt	0.00	65.90	1.90	3%	This charge was previously combined with the school hostels but hostels now added into the Social Work Fees and Charges.
Inveraray Primary - Catering: Tea, Coffee and Scones	2.58	Standard	0.52	2.67	Standard	0.53	3.20	0.10	3%	This charge was previously combined with the school hostels but hostels now added into the Social Work Fees and Charges.
Inveraray Primary - Catering: Soup and Sandwiches	5.04	Standard	1.01	5.21	Standard	1.04	6.25	0.20	3%	This charge was previously combined with the school hostels but hostels now added into the Social Work Fees and Charges.
Inveraray Primary Charges - Catering: Lunch (2 course with coffee)	7.71	Standard	1.54	7.96	Standard	1.59	9.55	0.30	3%	This charge was previously combined with the school hostels but hostels now added into the Social Work Fees and Charges.
Instrumental Instruction charges - Per Annum	226.20	Exempt	0.00	239.97	Exempt	0.00	239.97	6.99	3%	

Description	2017/18				2018/19				Increase				Notes/Comments	
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £		Gross £
CUSTOMER SERVICES														
Solicitors Property Enquiry Certificates		143.13	Standard	28.63	171.75	147.42	Standard	29.48	176.90	5.15				3%
Commission on trade union deductions		2.50%	Standard		2.50%	2.50%	Standard		2.50%					
Arrestment handling charge per item		0.83	Standard	0.17	1.00	0.83	Standard	0.17	1.00	0.00				0%
Info to Banks etc - Handling Charge		20.58	Standard	4.12	24.70	21.21	Standard	4.24	25.45	0.75				3%
Charges for credit card payment		2.00%	If Applicable		2.00%									
Charges for internet credit card payments		2.00%	If Applicable		2.00%									
Taxi Car Licence		391.00	Outwith the Scope	0.00	391.00	391.00	Outwith the Scope	0.00	391.00	0.00				0%
Private Hire Car Licence		391.00	Outwith the Scope	0.00	391.00	391.00	Outwith the Scope	0.00	391.00	0.00				0%
Taxi/Private Hire Car Driver Licence		98.00	Outwith the Scope	0.00	98.00	98.00	Outwith the Scope	0.00	98.00	0.00				0%
Second Hand Dealer Licence		391.00	Outwith the Scope	0.00	391.00	391.00	Outwith the Scope	0.00	391.00	0.00				0%
Second Hand Motor Dealer Licence		453.00	Outwith the Scope	0.00	453.00	453.00	Outwith the Scope	0.00	453.00	0.00				0%
Metals Dealer Licence		453.00	Outwith the Scope	0.00	453.00	453.00	Outwith the Scope	0.00	453.00	0.00				0%
Temporary exemption warrant - Metal Dealers		129.00	Outwith the Scope	0.00	129.00	129.00	Outwith the Scope	0.00	129.00	0.00				0%
Boat Hire Licence		237.00	Outwith the Scope	0.00	237.00	237.00	Outwith the Scope	0.00	237.00	0.00				0%
Street Trader Licence		237.00	Outwith the Scope	0.00	237.00	237.00	Outwith the Scope	0.00	237.00	0.00				0%
Street Trader - Charity/Temporary		77.00	Outwith the Scope	0.00	77.00	77.00	Outwith the Scope	0.00	77.00	0.00				0%
Market Operator Licence		453.00	Outwith the Scope	0.00	453.00	453.00	Outwith the Scope	0.00	453.00	0.00				0%
Market Operator - voluntary/charitable organisation holding one event per year		149.00	Outwith the Scope	0.00	149.00	149.00	Outwith the Scope	0.00	149.00	0.00				0%
Public Entertainment Licence		453.00	Outwith the Scope	0.00	453.00	453.00	Outwith the Scope	0.00	453.00	0.00				0%
Public Entertainment temporary Licence		129.00	Outwith the Scope	0.00	129.00	129.00	Outwith the Scope	0.00	129.00	0.00				0%
Late hours catering licence		453.00	Outwith the Scope	0.00	453.00	453.00	Outwith the Scope	0.00	453.00	0.00				0%
Window Cleaner Licence		237.00	Outwith the Scope	0.00	237.00	237.00	Outwith the Scope	0.00	237.00	0.00				0%
HMO - premises of up to 10 persons		711.00	Outwith the Scope	0.00	711.00	711.00	Outwith the Scope	0.00	711.00	0.00				0%
HMO - premises with more than 10 persons		870.00	Outwith the Scope	0.00	870.00	870.00	Outwith the Scope	0.00	870.00	0.00				0%
Amendment to HMO licence		108.00	Outwith the Scope	0.00	108.00	108.00	Outwith the Scope	0.00	108.00	0.00				0%
Substitution of vehicle (taxi/private hire) - same day		77.00	Outwith the Scope	0.00	77.00	77.00	Outwith the Scope	0.00	77.00	0.00				0%
Substitution of vehicle (taxi/private hire) - within 5 days		57.00	Outwith the Scope	0.00	57.00	57.00	Outwith the Scope	0.00	57.00	0.00				0%
Certified copy of a licence		36.00	Outwith the Scope	0.00	36.00	36.00	Outwith the Scope	0.00	36.00	0.00				0%
Re-issue of a badge		36.00	Outwith the Scope	0.00	36.00	36.00	Outwith the Scope	0.00	36.00	0.00				0%

Description	Other	2017/18			2018/19			Increase			Notes/Comments	
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£		%
Re-issue of tax/private hire car plate		36.00	Outwith the Scope	0.00	36.00	36.00	Outwith the Scope	0.00	36.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Extract of Civic Government Register		31.00	Outwith the Scope	0.00	31.00	31.00	Outwith the Scope	0.00	31.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Copy of Civic Government Register		77.00	Outwith the Scope	0.00	77.00	77.00	Outwith the Scope	0.00	77.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Taxi Booking Office Licence		108.00	Outwith the Scope	0.00	108.00	108.00	Outwith the Scope	0.00	108.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Amendment to Civic Govt Licence		67.00	Outwith the Scope	0.00	67.00	67.00	Outwith the Scope	0.00	67.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Knife Dealers Licence		453.00	Outwith the Scope	0.00	453.00	453.00	Outwith the Scope	0.00	453.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Skin piercing & tattoo operator Licence (premises occupied by them)		268.00	Outwith the Scope	0.00	268.00	268.00	Outwith the Scope	0.00	268.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Skin piercing & tattoo operator Licence (premises under control of others)		216.00	Outwith the Scope	0.00	216.00	216.00	Outwith the Scope	0.00	216.00	0.00	0%	Triennial review of fee, fee set for 3 years from June 2015.
Registrars Fees and Charges (Extracts at time of registration)		10.00	Outwith the Scope	0.00	10.00	10.00	Outwith the Scope	0.00	10.00	0.00	0%	Set by Registrar General - fees set from 1 January 2011
Registrars Fees and Charges (Extracts outwith a calendar month of registration)		15.00	Outwith the Scope	0.00	15.00	15.00	Outwith the Scope	0.00	15.00	0.00	0%	Set by Registrar General - fees set from 1 January 2011
Registrars Search & Genealogy - Particular Search		5.00	Outwith the Scope	0.00	5.00	5.00	Outwith the Scope	0.00	5.00	0.00	0%	Set by Registrar General - fees set from 1 January 2011
Registrars Search & Genealogy - General Search		15.00	Outwith the Scope	0.00	15.00	15.00	Outwith the Scope	0.00	15.00	0.00	0%	Set by Registrar General - fees set from 1 January 2011
Registrars - Recording of name, or change of name or surname or alternative name		40.00	Outwith the Scope	0.00	40.00	40.00	Outwith the Scope	0.00	40.00	0.00	0%	Set by Registrar General - fees set from 1 January 2011
Marriage Notices (Per Person)		30.00	Outwith the Scope	0.00	30.00	30.00	Outwith the Scope	0.00	30.00	0.00	0%	Set by Registrar General - fees set from 1 January 2011
Civil Marriage/Partnership Solemnisation		55.00	Outwith the Scope	0.00	55.00	55.00	Outwith the Scope	0.00	55.00	0.00	0%	Set by Registrar General - fees set from 1 January 2011
Registrars Rental Income - Registrars Office Wedding		91.90	Outwith the Scope	0.00	91.90	91.90	Outwith the Scope	0.00	94.65	2.75	3%	
Registrars Rental Income - Registrars Office Wedding - Saturday		184.95	Outwith the Scope	0.00	184.95	184.95	Outwith the Scope	0.00	190.50	5.55	3%	
Admin charges, approved venue weekday		242.15	Outwith the Scope	0.00	242.15	242.15	Outwith the Scope	0.00	249.40	7.25	3%	
Admin charges, approved venue Saturday		287.45	Outwith the Scope	0.00	287.45	287.45	Outwith the Scope	0.00	296.05	8.60	3%	
Admin charges, evenings after 6pm		326.85	Outwith the Scope	0.00	326.85	326.85	Outwith the Scope	0.00	336.65	9.80	3%	
Admin charges, Sundays & Public Holidays (excl. Easter & Christmas)		365.05	Outwith the Scope	0.00	365.05	365.05	Outwith the Scope	0.00	376.00	10.95	3%	
Mini Bus Hire - up to 4 hours		32.79	Standard	6.56	39.35	39.35	Standard	6.76	40.55	1.20	3%	
Mini Bus Hire - per Day		65.67	Standard	13.13	78.80	78.80	Standard	13.53	81.15	2.35	3%	
Privilege rides within school transport (cost per child per term)		73.90	Zero Rated	0.00	73.90	73.90	Zero Rated	0.00	76.10	2.20	3%	
More children, cost per child)		62.00	Zero Rated	0.00	62.00	62.00	Zero Rated	0.00	63.85	1.85	3%	
Letting of Kitchen Accommodation - Monday to Friday (charge per hour)		19.33	Standard	3.87	23.20	23.20	Standard	3.98	23.90	0.70	3%	
Letting of Kitchen Accommodation - Saturday & Sunday (charge per hour)		21.83	Standard	4.37	26.20	26.20	Standard	4.50	27.00	0.80	3%	
Letting of Kitchen Accommodation - Public Holiday (charge per hour)		25.75	Standard	5.15	30.90	30.90	Standard	5.31	31.85	0.95	3%	
Letting of Kitchen Accommodation - Failure to Reinststate		54.58	Standard	10.92	65.50	65.50	Standard	11.24	67.45	1.95	3%	These fees will be looked at by the Transformational Working Group
Room - up to 20 persons		19.63	Standard	3.93	23.55	23.55	Standard	3.93	23.55	0.00	0%	These fees will be looked at by the Transformational Working Group
Room - Hire of Assembly Hall - up to 100 persons		30.21	Standard	6.04	36.25	36.25	Standard	6.04	36.25	0.00	0%	These fees will be looked at by the Transformational Working Group
Hire of 'The Gallery' - up to 20 persons		18.00	Standard	3.60	21.60	21.60	Standard	3.60	21.60	0.00	0%	These fees will be looked at by the Transformational Working Group
Hire of Annex Room 1 - up to 30 persons		21.21	Standard	4.24	25.45	25.45	Standard	4.24	25.45	0.00	0%	These fees will be looked at by the Transformational Working Group
Hire of Annex Room 2 - up to 20 persons		18.00	Standard	3.60	21.60	21.60	Standard	3.60	21.60	0.00	0%	These fees will be looked at by the Transformational Working Group
Blue Badges		20.00	Outwith the Scope	0.00	20.00	20.00	Outwith the Scope	0.00	20.00	0.00	0%	
Registrars Travel Fees - rate per mile		0.60	Zero Rated	0.00	0.60	0.60	Zero Rated	0.00	0.60	0.00	0%	

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
LOCAL DEVELOPMENT PLAN & PRINTING												
Local Development Plan (incl of P&P) - Proposals Maps Book		51.50	Outwith the Scope	0.00	51.50	53.05	Outwith the Scope	0.00	53.05	1.55	3%	Replacing all Local Plans. Community Councils 50% reduction
Local Development Plan (incl of P&P) - Written Statement		25.75	Outwith the Scope	0.00	25.75	26.50	Outwith the Scope	0.00	26.50	0.75	3%	Replacing all Local Plans. Community Councils 50% reduction
Landscape Capacity Study (incl P&P) - Bute & Cowal		23.75	Outwith the Scope	0.00	23.75	24.45	Outwith the Scope	0.00	24.45	0.70	3%	
Landscape Capacity Study (incl P&P) - Mull		11.30	Outwith the Scope	0.00	11.30	11.65	Outwith the Scope	0.00	11.65	0.35	3%	
Landscape Capacity Study (incl P&P) - North & South Kintyre		13.65	Outwith the Scope	0.00	13.65	14.05	Outwith the Scope	0.00	14.05	0.40	3%	
Landscape Capacity Study (incl P&P) - Lorn		27.05	Outwith the Scope	0.00	27.05	27.85	Outwith the Scope	0.00	27.85	0.80	3%	
Landscape Capacity Study (incl P&P) - Mid Argyll & Inveraray		17.20	Outwith the Scope	0.00	17.20	17.70	Outwith the Scope	0.00	17.70	0.50	3%	
Landscape Capacity Study (incl P&P) - Islay		8.95	Outwith the Scope	0.00	8.95	9.20	Outwith the Scope	0.00	9.20	0.25	3%	
Location Plans (10 Copies)		27.45	Outwith the Scope	0.00	27.45	28.25	Outwith the Scope	0.00	28.25	0.80	3%	
Printing - Internal Service Only - A2 Prints each		8.70	Outwith the Scope	0.00	8.70	8.95	Outwith the Scope	0.00	8.95	0.25	3%	
Printing - Internal Service Only - A2 Prints (+11) each		6.20	Outwith the Scope	0.00	6.20	6.40	Outwith the Scope	0.00	6.40	0.20	3%	
Printing - Internal Service Only - A1 Prints each		12.40	Outwith the Scope	0.00	12.40	12.75	Outwith the Scope	0.00	12.75	0.35	3%	
Printing - Internal Service Only - A1 Prints (1-10 copies) each		9.90	Outwith the Scope	0.00	9.90	10.20	Outwith the Scope	0.00	10.20	0.30	3%	
Printing - Internal Service Only - A1 Prints (+11 copies) each		18.60	Outwith the Scope	0.00	18.60	19.15	Outwith the Scope	0.00	19.15	0.55	3%	
Printing - Internal Service Only - A0 Prints each		16.15	Outwith the Scope	0.00	16.15	16.65	Outwith the Scope	0.00	16.65	0.50	3%	
Statutory Street Naming and/or numbering of one property		80.00	Outwith the Scope	0.00	80.00	84.80	Outwith the Scope	0.00	84.80	4.80	6%	
Statutory Street Naming and/or numbering each of the 2nd to 50th additional properties		40.00	Outwith the Scope	0.00	40.00	42.40	Outwith the Scope	0.00	42.40	2.40	6%	Renaming or renumbering a street - pricing as for new properties
Statutory Street Naming and/or numbering each additional property over 50		20.00	Outwith the Scope	0.00	20.00	21.20	Outwith the Scope	0.00	21.20	1.20	6%	
Statutory Street Naming a new street		175.00	Outwith the Scope	0.00	175.00	185.50	Outwith the Scope	0.00	185.50	10.50	6%	
Changing a property name or adding to the Royal Mail database		77.25	Outwith the Scope	0.00	77.25	81.90	Outwith the Scope	0.00	81.90	4.65	6%	
Confirming an address to a solicitor, property owner or any organisation - per letter		51.50	Outwith the Scope	0.00	51.50	54.60	Outwith the Scope	0.00	54.60	3.10	6%	Travel to be charged at Council Rate 34.1p/mile Possible overnight stay to be charged at a maximum of £50.
Phase 1 Habitat Surveys		360.50	Outwith the Scope	0.00	360.50	371.30	Outwith the Scope	0.00	371.30	10.80	3%	

Description	2017/18				2018/19				Increase		Notes/Comments
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	
REGULATORY SERVICES											
Food Examination - Export of Food/Fish Certificates		17.50	Outwith the Scope	0.00	17.50	91.00	Outwith the Scope	0.00	91.00	73.50	420%
Food Examination - Condemnation Certificate (Voluntary Surrender)	Per Certificate	198.92	Standard	39.78	238.70	204.88	Standard	40.98	245.85	7.15	3%
Licences/Registration - Riding Establishment Act 1964/70	Vets Fees to be added	118.30	Outwith the Scope	0.00	118.30	410.00	Outwith the Scope	0.00	410.00	291.70	247%
Licences/Registration - Dangerous Wild Animals Act 1976	Vets Fees to be added	118.30	Outwith the Scope	0.00	118.30	323.00	Outwith the Scope	0.00	323.00	204.70	173%
Licences/Registration - Per Animals Act 1963		84.70	Outwith the Scope	0.00	84.70	165.00	Outwith the Scope	0.00	165.00	80.30	95%
Licences/Registration - Animal Boarding Establishments Act 1963	Vets Fees to be added	128.60	Outwith the Scope	0.00	128.60	175.00	Outwith the Scope	0.00	175.00	46.40	36%
Licences/Registration - Breeding of Dogs Act 1973	Vets Fees to be added	128.60	Outwith the Scope	0.00	128.60	323.00	Outwith the Scope	0.00	323.00	194.40	151%
Licences/Registration - Zoo Act	Vets Fees to be added	168.00	Outwith the Scope	0.00	168.00	975.00	Outwith the Scope	0.00	975.00	807.00	480%
Licences/Registration - Venison Dealers		58.45	Outwith the Scope	0.00	58.45	167.00	Outwith the Scope	0.00	167.00	108.55	186%
Licences/Registration - Cinema Licence		162.00	Outwith the Scope	0.00	162.00	618.00	Outwith the Scope	0.00	618.00	456.00	281%
HMO - premises of up to 10 persons		776.25	Outwith the Scope	0.00	776.25	789.55	Outwith the Scope	0.00	789.55	23.30	3%
HMO - premises with more than 10 persons		949.85	Outwith the Scope	0.00	949.85	978.35	Outwith the Scope	0.00	978.35	28.50	3%
HMO - Amendment to HMO licence		114.65	Outwith the Scope	0.00	114.65	118.10	Outwith the Scope	0.00	118.10	3.45	3%
HMO - Refund if a new/renewal application is unsuccessful		200.00	Outwith the Scope	0.00	200.00	200.00	Outwith the Scope	0.00	200.00	0.00	0%
Tattooing/Skin Piercing licence for an operator working from premises occupied by them		317.90	Outwith the Scope	0.00	317.90	327.45	Outwith the Scope	0.00	327.45	9.55	3%
Tattooing/Skin Piercing licence for an operator working from premises under the control of others		255.50	Outwith the Scope	0.00	255.50	263.15	Outwith the Scope	0.00	263.15	7.65	3%
Performing Animals Licence application/renewal		109.20	Outwith the Scope	0.00	109.20	112.50	Outwith the Scope	0.00	112.50	3.30	3%
Explosives/Fireworks - Issue of Store Licence (i.e. when separation distances apply)	STATUTORY CHARGE	178.00	Outwith the Scope	0.00	178.00	178.00	Outwith the Scope	0.00	178.00	0.00	0%
Explosives/Fireworks - renewal of store licence (i.e. when separation distances apply)	STATUTORY CHARGE	85.00	Outwith the Scope	0.00	85.00	83.00	Outwith the Scope	0.00	83.00	0.00	0%
Explosives - registration for keeping explosives (i.e. when no separation distances apply)	STATUTORY CHARGE	105.00	Outwith the Scope	0.00	105.00	105.00	Outwith the Scope	0.00	105.00	0.00	0%
Explosives/Fireworks - Renewal of registration for keeping explosives	STATUTORY CHARGE	52.00	Outwith the Scope	0.00	52.00	52.00	Outwith the Scope	0.00	52.00	0.00	0%
Explosives/Fireworks - Renewal of registration for keeping explosives (i.e. when no separation distances apply)	STATUTORY CHARGE	35.00	Outwith the Scope	0.00	35.00	35.00	Outwith the Scope	0.00	35.00	0.00	0%
Explosives											
Licence to Manufacture explosives	STATUTORY CHARGE	52-178	Outwith the Scope	0.00	52-178	52-178	Outwith the Scope	0.00	52-178		

£52-£178 per year depending on individual circumstances

Note that fees consolidates 2 previous Blastium Operations fees.

Description	Other	2017/18			2018/19			Increase		Notes/Comments		
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £		£	%
Buy With Confidence Approved Trader Scheme - Membership cost per year		100.80	Outwith the Scope	0.00	100.80			0.00	103.80	3.00	3%	Continued membership of the scheme may require following BMC's own charges.
Buy With Confidence Approved Trader Scheme - Compulsory Initial Disclosure check for relevant employees (payable to Disclosure Scotland)	per Employee	26.50	Outwith the Scope	0.00	26.50			0.00	27.30	0.80	3%	Continued membership of the scheme may require following BMC's own charges.
Peril Storage Certificate of Licence to keep petroleum spirit at a quantity <2500 litres	STATUTORY CHARGE	42.00	Outwith the Scope	0.00	42.00			0.00	42.00	0.00	0%	
Peril Storage Certificate of Licence to keep petroleum spirit at a quantity between 2500 and 50000 litres	STATUTORY CHARGE	58.00	Outwith the Scope	0.00	58.00			0.00	58.00	0.00	0%	
Peril Storage Certificate of Licence to keep petroleum spirit at a quantity > 50000 litres	STATUTORY CHARGE	120.00	Outwith the Scope	0.00	120.00			0.00	120.00	0.00	0%	
Regulatory Services Charge for Officer time (per hour) where appropriate (out of hours or weekend work incurs a 50% surcharge on the hourly rate)		81.35	Outwith the Scope	0.00	81.35			0.00	83.80	2.45	3%	Total charge includes £137.42 + visit charge of £1.48
Private Water Supplies - Type A statutory sample (no sample)	STATUTORY CHARGE	207.42	Outwith the Scope	0.00	207.42			0.00	207.42	0.00	0%	Total charge includes £195.54 + visit charge of £1.88
Private Water Supplies - Type A statutory sample (chlorinated supply)	STATUTORY CHARGE	265.54	Outwith the Scope	0.00	265.54			0.00	265.54	0.00	0%	Total charge includes £70
Private Water Supplies - Type A2 Check (only) Sample by the Local Authority	STATUTORY CHARGE	145.00	Outwith the Scope	0.00	145.00			0.00	145.00	0.00	0%	Total charge includes £75 + visit charge of £70
Private Water Supplies - Type B Sample (if statutorily required)	STATUTORY CHARGE	118.00	Outwith the Scope	0.00	118.00			0.00	118.00	0.00	0%	Total charge includes £48 + visit charge of £70
Private Water Supplies - Type B Sample Lawyers Request/Domestic Property Sale/Request Sample	STATUTORY CHARGE	145.00	Outwith the Scope	0.00	145.00			0.00	145.00	0.00	0%	Total charge includes £75 + visit charge of £70
Private waters - Other Parameters may be sampled if there is a specific need. Those charges will directly reflect those passed to us by the testing laboratory.	At Cost	-	Outwith the Scope	0.00	0.00			0.00	0.00	0.00	0%	At Cost
Private waters - The carrying out of a risk assessment in relation to a private water supply.	STATUTORY CHARGE	120.00	Outwith the Scope	0.00	120.00			0.00	120.00	0.00	0%	
Private Landlord Registration - principal fee for registration as landlord	STATUTORY CHARGE	55.00	Outwith the Scope	0.00	55.00			0.00	55.00	0.00	0%	Discount: discount of 10% on fees (excluding late application fees) is obtained by applying/renewing online.
Private Landlord Registration - property fee per property	STATUTORY CHARGE	11.00	Outwith the Scope	0.00	11.00			0.00	11.00	0.00	0%	
Private Landlord Registration - late application fee	STATUTORY CHARGE	110.00	Outwith the Scope	0.00	110.00			0.00	110.00	0.00	0%	
Weights and measures - special weighing equipment - measuring, testing, verifying, certification etc.	Office cost per hour	84.29	Standard	16.86	101.15			17.37	104.20	3.05	3%	
Weights: other weights		8.50	Standard	1.70	10.20			1.75	10.50	0.30	3%	
Weights: Capacity measures, without divisions, not exceeding 1 litre		6.48	Standard	1.29	7.75			1.33	8.00	0.25	3%	
Weights: Liquid capacity measures for making up and checking average quantity packages		7.29	Standard	1.46	8.75			1.50	9.00	0.25	3%	
Weights: Instruments Non NAVI - less than 1 tonne		26.71	Standard	5.34	32.05			5.50	33.00	0.95	3%	
Weights: Instruments Non NAVI - 1 to 10 tonnes		66.63	Standard	13.33	79.96			7.73	82.35	2.40	3%	
Weights: Instruments Non NAVI - greater than 10 tonnes		224.50	Standard	44.90	269.40			46.44	278.35	8.95	3%	
Weights: Instruments NAVI - less than 1 tonne		110.92	Standard	22.18	133.10			23.82	137.10	4.00	3%	
Weights: Instruments NAVI - 1 to 10 tonnes		171.71	Standard	34.34	206.05			35.38	212.35	6.30	3%	
Weights: Instruments NAVI - greater than 10 tonnes		375.83	Standard	75.17	451.00			77.43	464.55	13.55	3%	
NOTE: All weighing instruments: When testing instruments incorporating remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be charged												

Description	Other	2017/18			2018/19			Increase		Notes/Comments			
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £		£	%	
Measures: Instruments for Intoxicating Liquor not exceeding 150 ml		16.67	Standard	3.33	20.00	17.17	Standard	3.43	20.60	0.60	3%	VAT rate applies unless work undertaken under the Measuring Instruments (EEC Requirements) Regs 1988	
Measures: Instruments for Intoxicating Liquor exceeding 150 ml		19.21	Standard	3.84	23.05	19.79	Standard	3.96	23.75	0.70	3%		
Measuring Instruments for Liquid Fuel and Lubricants: Container type (not sub-divided)		18.29	Standard	3.66	21.95	18.83	Standard	3.77	22.60	0.65	3%		
Measuring Instruments for Liquid Fuel and Lubricants: First nozzle tested, per site		125.00	Standard	25.00	150.00	128.75	Standard	25.75	154.50	4.50	3%		
Measuring Instruments for Liquid Fuel and Lubricants: Each additional nozzle tested		76.79	Standard	15.36	92.15	79.08	Standard	15.82	94.90	2.75	3%		
Measuring Instruments for Liquid Fuel and Lubricants: Other visits (e.g. Testing of peripheral electronic equipment/ credit card acceptor etc)		84.29	Standard	16.86	101.15	86.83	Standard	17.37	104.20	3.05	3%		
Road Tanker Fuel: Meter measuring equipment: Wet hose with two testing liquids		269.29	Standard	53.86	321.95	276.33	Standard	55.27	331.60	9.65	3%		
Road Tanker Fuel: Meter measuring equipment: Wet hose with three testing liquids		313.00	Standard	62.60	375.60	322.38	Standard	64.48	386.85	11.25	3%		
Road Tanker Fuel: Meter measuring equipment: Dry hose with two testing liquids		298.08	Standard	59.62	357.70	307.04	Standard	61.41	368.45	10.75	3%		
Road Tanker Fuel: Meter measuring equipment: Dry hose with three testing liquids		342.96	Standard	68.59	411.55	353.25	Standard	70.65	423.90	12.35	3%		
Road Tanker Fuel: Meter measuring equipment: Wet/dry hose with two testing liquids		417.33	Standard	83.47	500.80	429.83	Standard	85.97	515.80	15.00	3%		
Road Tanker Fuel: Meter measuring equipment: Wet/dry hose with three testing liquids		447.13	Standard	89.43	536.55	460.54	Standard	92.11	552.65	16.10	3%		
Certificate of Errors: Request for certificate		42.46	Standard	8.49	50.95	43.75	Standard	8.75	52.50	1.55	3%		
Note: When supplying specialist equipment (including weights, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance	Prices on application												

Notes to Weights & Measures Charges

- The 2018/19 guidance is based on a chargeable rate of £83.80 per officer per hour, designed to facilitate full cost recovery for metrological activity.
- For any work not covered by this guidance, or which varies significantly or is carried out in exceptional circumstances, an appropriate charge may be calculated as a surcharge to the hourly rate.
- When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions of activities listed below, each visit may be subject to a minimum charge of £81.35 per Officer per visit regardless of the nature or amount of work requested or completed. Warning: At present, LACORS has not established the legal position regarding the charging of a minimum fee in the case of cancellation or curtailment of the work to be carried out (i.e. a 'call-out' or cancellation charge). If such a fee is charged, it may be subject to a legal challenge.
- Visits carried out partly or entirely outside of normal office hours may incur a surcharge of 50% of the standard hourly rate per Officer per hour.
- The guidance relates to the cost of testing single items. Inspectors should not be inhibited from departing from the quoted fee in locally determined circumstances. Discouraged fees may be appropriate, for example, in the following circumstances:
 - Where more than a single item is submitted on one occasion and particularly where large quantities are involved;
 - Where facilities, equipment or assistance are provided by the submitter by prior arrangement.

Description	2017/18				2018/19				Increase		Notes/Comments
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	
PLANNING SERVICES											
Additional administration fee in respect of an Advert required in terms of Regulation 20 of the Town & Country Planning (Development Management Procedure) (Scotland) Regulations 2008		150.00	Standard	30.00	180.00	154.17	Standard	30.83	185.00	5.00	3%
Planning Section 50 Licence Certificate		128.00	Outwith the Scope	0.00	128.00	132.00	Outwith the Scope	0.00	132.00	4.00	3%
Pre-Application advice for major planning applications	Maximum £800	833.33	Standard	166.67	1,000.00	833.33	Standard	166.67	1,000.00	0.00	0%
Pre-Application advice for local planning applications		666.67	Standard	133.33	800.00	666.67	Standard	133.33	800.00	0.00	0%
Planning Statutory Fees											

a charge (inc VAT) equivalent to 25% of the statutory planning fee (see fee guidance below) for the development, capped at a maximum of £800.00 (inc VAT).

https://www.gov.uk/sites/default/files/planning_fee_guidance_note_1.pdf

Description	2017/18				2018/19				Increase		Notes/Comments	
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£		%
BUILDING STANDARDS												
Property Inspection		320.00	Outwith the Scope	0.00	320.00	330.00	Outwith the Scope	0.00	330.00	10.00	3%	
Re - Inspection Fee Property Inspection Applications		160.00	Outwith the Scope	0.00	160.00	165.00	Outwith the Scope	0.00	165.00	5.00	3%	
Confirmation of completion Applications		256.00	Outwith the Scope	0.00	256.00	264.00	Outwith the Scope	0.00	264.00	8.00	3%	
Re - Inspection Fee Confirmation of Completion Applications		146.00	Outwith the Scope	0.00	146.00	150.00	Outwith the Scope	0.00	150.00	4.00	3%	
Confirmation of Exempt class of works		65.00	Outwith the Scope	0.00	65.00	67.00	Outwith the Scope	0.00	67.00	2.00	3%	
Building Standards Section 50 Licence Certificate		128.00	Outwith the Scope	0.00	128.00	132.00	Outwith the Scope	0.00	132.00	4.00	3%	
Property Enquiries (if Application Number known)		38.00	Outwith the Scope	0.00	38.00	39.00	Outwith the Scope	0.00	39.00	1.00	3%	
Property Enquiries (if Application Number not known)		92.00	Outwith the Scope	0.00	92.00	95.00	Outwith the Scope	0.00	95.00	3.00	3%	

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
HOUSING												
Housing - Homeless Temporary Accommodation - Bedsl/1 Bed - per week		57.06	Outwith the Scope	0.00	57.06	57.06	Outwith the Scope	0.00	57.06	0.00	0.00	
Housing - Homeless Temporary Accommodation - 2 Bed Flat/House - per week		64.62	Outwith the Scope	0.00	64.62	64.62	Outwith the Scope	0.00	64.62	0.00	0.00	
Housing - Homeless Temporary Accommodation - 3 Bed Flat/House - per week		71.37	Outwith the Scope	0.00	71.37	71.37	Outwith the Scope	0.00	71.37	0.00	0.00	
Housing - Homeless Temporary Accommodation - 4 Bed House - per week		76.67	Outwith the Scope	0.00	76.67	76.67	Outwith the Scope	0.00	76.67	0.00	0.00	Not subject to inflation - only the service charge is inflated.
Housing - Homeless Tenants Service Charge per week		43.45	Outwith the Scope	0.00	43.45	44.75	Outwith the Scope	0.00	44.75	1.30	3%	

Description	2017/18				2018/19				Increase		Notes/Comments
	Other	Net £	VAT Rate	VAT £	Gross £	VAT Rate	VAT £	Gross £	£	%	
WASTE COLLECTION											
Supply of Sacks for Commercial Use (pack of 50)		226.50	Outwith the Scope	0.00	226.50		0.00	235.60	9.10	4%	Landfill Tax increases subject to approval of the Scottish Parliament.
Confidential Sacks - Includes Uplift, Shredding and disposal	Internal Use Only Minimum of 8 sacks per order	14.05	Outwith the Scope	0.00	14.05		0.00	14.45	0.40	3%	
Domestic Use Only 140 Litre Bins		32.00	Outwith the Scope	0.00	32.00		0.00	32.95	0.95	3%	
Domestic Use Only 240 Litre Bins		32.00	Outwith the Scope	0.00	32.00		0.00	32.95	0.95	3%	
Commercial Use Only 240 Litre Bins		81.79	Standard	16.36	98.15		16.85	101.10	2.95	3%	
Commercial Use Only 360 Litre Bins		119.00	Standard	23.80	142.80		24.52	147.10	4.30	3%	
Commercial Use Only 660 Litre Bins		300.17	Standard	60.03	360.20		61.83	371.00	10.80	3%	
Commercial Use Only 1100 Litre Bins		365.67	Standard	73.13	438.80		75.33	451.95	13.15	3%	
Commercial Use Only 1280 Litre Bins		376.58	Standard	75.32	451.90		77.58	465.45	13.55	3%	
Householder Special Refuse Collection	Minimum Charge covers work of two men and vehicle up to ten minutes. Charged per 10 minutes over minimum charge	61.50	Outwith the Scope	0.00	61.50		0.00	63.35	1.85	3%	
Householder Special Refuse Collection Extra Charge		38.25	Outwith the Scope	0.00	38.25		0.00	39.40	1.15	3%	
Commercial Special Uplift (Industrial Waste)	(Charge Per Hour - Minimum Charge 1 hour)	112.75	Standard	22.55	135.30		27.88	167.25	31.95	24%	Provided not Industrial waste as per Environmental Protection Act 1990. For commercial fridge/freezer disposal, contact the Waste Team for advice.
Commercial Special Uplift (Non-Industrial Waste)	(Charge Per Hour - Minimum Charge 1 hour) - Housing Associations should be	135.30	Outwith the Scope	0.00	135.30		0.00	139.35	4.05	3%	
Return of Supermarket trolleys (each)		37.75	Standard	7.55	45.30		7.78	46.65	1.35	3%	

Description	Other	2017/18			2018/19			Increase			Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	VAT Rate	VAT £	Gross £	£	%	
COMMERCIAL REFUSE											
Wheeled Bins - 140/240 ltr	Based on 1 uplift per week	270.15	Outwith the Scope	0.00	270.15		281.00	10.85	4%	Minimum Charge 2018/19 - £281 Equivalent to the 140/240 litre bin charge for collection and landfill tax uplifted once a week.	
Wheeled Bins - 340 ltr	Based on 1 uplift per week	382.70	Outwith the Scope	0.00	382.70		398.05	15.35	4%	For premises whereby a less than weekly mixed waste service is available only, the minimum charge will be adjusted accordingly.	
Wheeled Bins - 660 ltr	Based on 1 uplift per week	734.30	Outwith the Scope	0.00	734.30		763.75	29.45	4%		
Wheeled Bins - 800 ltr	Based on 1 uplift per week	890.05	Outwith the Scope	0.00	890.05		925.75	35.70	4%	Agreements are issued Annually from Marse Brae to all commercial/front end loader customers. Payments are either made in advance or by direct debit.	
Wheeled Bins - 1100 ltr	Based on 1 uplift per week	1,223.35	Outwith the Scope	0.00	1,223.35		1,272.40	49.05	4%		
Wheeled Bins - 1280 ltr	Based on 1 uplift per week	1,423.45	Outwith the Scope	0.00	1,423.45		1,480.55	57.10	4%		
Loads - Bands 1-5		656.70	Outwith the Scope	0.00	656.70		683.05	26.35	4%	Front End Loader service provided by Shanks. Some bins still responsibility of Council dependant on location and recognised use by public. Any charge by Shanks above this level to be charged at cost + 2% to customers.	
Loads - Bands 6-10		1,479.80	Outwith the Scope	0.00	1,479.80		1,539.15	59.35	4%		
Front End Loader Service - Uplifted twice weekly by Shanks	Per Cubic Yard	1,437.95	Outwith the Scope	0.00	1,437.95		1,495.60	57.65	4%		
Front End Loader Service - Uplifted twice weekly by Shanks	Per Cubic Metre	1,697.55	Outwith the Scope	0.00	1,697.55		1,765.60	68.05	4%		
Pull Out Charge		30.70	Outwith the Scope	0.00	30.70		31.60	0.90	3%	Charge to customers who request a change to their service more than once in any financial year.	
Commercial Service Fee		39.38	Standard	7.88	47.25		48.65	1.40	3%		
COMMERCIAL REFUSE (private waste contractor's with Council acting as sub-contractor)											
Wheeled Bins - 140/240 ltr	Based on 1 uplift per week	270.17	Standard	54.03	324.20		337.20	13.00	4%	Minimum Charge 2018/19 - £337.20 Equivalent to the 140/240 litre bin charge for collection and landfill tax uplifted once a week.	
Wheeled Bins - 340 ltr	Based on 1 uplift per week	382.71	Standard	76.54	459.25		477.65	18.40	4%	For premises whereby a less than weekly mixed waste service is available only, the minimum charge will be adjusted accordingly.	
Wheeled Bins - 660 ltr	Based on 1 uplift per week	734.29	Standard	146.86	881.15		916.50	35.35	4%		
Wheeled Bins - 800 ltr	Based on 1 uplift per week	890.05	Standard	178.01	1,068.06		1,110.90	42.84	4%	Agreements are issued Annually from Marse Brae to all commercial/front end loader customers. Payments are either made in advance or by direct debit.	
Wheeled Bins - 1100 ltr	Based on 1 uplift per week	1,223.33	Standard	244.67	1,468.00		1,526.85	58.85	4%		
Wheeled Bins - 1280 ltr	Based on 1 uplift per week	1,423.46	Standard	284.69	1,708.15		1,776.65	68.50	4%		
Loads - Bands 1-5		656.71	Standard	131.34	788.05		819.65	31.60	4%	Front End Loader service provided by Shanks. Some bins still responsibility of Council dependant on location and recognised use by public. Any charge by Shanks above this level to be charged at cost + 2% to customers.	
Loads - Bands 6-10		1,479.79	Standard	295.96	1,775.75		1,846.95	71.20	4%		
Front End Loader Service - Uplifted twice weekly by Shanks	Per Cubic Yard	1,437.96	Standard	287.59	1,725.55		1,794.75	69.20	4%		
Front End Loader Service - Uplifted twice weekly by Shanks	Per Cubic Metre	1,697.54	Standard	339.51	2,037.05		2,118.75	81.70	4%		
Pull Out Charge		30.71	Standard	6.14	36.85		37.95	1.10	3%	Charge to customers who request a change to their service more than once in any financial year.	
Commercial Service Fee		39.38	Standard	7.88	47.25		48.65	1.40	3%		

Description RECYCLING CHARGES	Other	2017/18			2018/19			Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	VAT Rate	VAT £	Gross £	£	
Office Paper - Large Bag / 1 x week		113.55	Outwith the Scope	0.00	113.55	Outwith the Scope	0.00	116.95	3.40	Charges for recycling collections or treatment should in general be levied on the commercial sector on the same basis as normal refuse collection or disposal, but with the benefit of no landfill tax payment being applied to the charge.
Paper and Cardboard - 240 litre Bins and Minimum Charge for Year		71.80	Outwith the Scope	0.00	71.80	Outwith the Scope	0.00	73.95	2.15	
Paper and Cardboard - 340 litre Bin	Fortnightly Charge - Weekly services shall be charged accordingly at fortnightly rate x 2	101.15	Outwith the Scope	0.00	101.15	Outwith the Scope	0.00	104.20	3.05	
Paper and Cardboard - 660 litre Bin		193.60	Outwith the Scope	0.00	193.60	Outwith the Scope	0.00	199.40	5.80	At Waste Disposal Sites and Civic Amenity/Recycling Sites, use by the commercial sector (if permitted by the license conditions) should only be allowed in return for the payment of the appropriate rate, equivalent to the disposal charge excluding landfill tax. A pre-paid punch card system is available.
Paper and Cardboard - 800 litre Bin		234.65	Outwith the Scope	0.00	234.65	Outwith the Scope	0.00	241.70	7.05	
Paper and Cardboard - 1100/1280 litre Bin	Charge Per Sack - Service available in Kintyre and Bute.	321.95	Outwith the Scope	0.00	321.95	Outwith the Scope	0.00	331.60	9.65	
Commercial Sacks for Recyclable Waste	Purchase of Punch Card - Price per card	1.13	Outwith the Scope	0.00	1.13	Outwith the Scope	0.00	1.16	0.03	Paper and cardboard recycling charges are also applicable for plastic and cans where such recycling is available.
Recyclable Waste Brought to Civic Amenity/Recycling Facilities	Service available in Mull, Iona, Tiree, Islay and Jura	32.95	Outwith the Scope	0.00	32.95	Outwith the Scope	0.00	33.95	1.00	
Cooking Oil Collection (per 20/24ltr container)	Segregated Glass Collection - 240 litre bin 1 x weekly	2.70	Outwith the Scope	0.00	2.70	Outwith the Scope	0.00	2.80	0.10	
Segregated Glass Collection - 240 litre bin 1 x weekly	Segregated Glass Collection - 330/360 litre bin 1 x weekly	47.40	Outwith the Scope	0.00	47.40	Outwith the Scope	0.00	48.80	1.40	
Segregated Glass Collection - 330/360 litre bin 1 x weekly	Segregated Glass Collection - 660 litre bin 1 x weekly	65.30	Outwith the Scope	0.00	65.30	Outwith the Scope	0.00	67.25	1.95	
Segregated Glass Collection - 660 litre bin 1 x weekly	Mixed Glass Collection - 1100/1280 litre bin 1 x weekly	128.45	Outwith the Scope	0.00	128.45	Outwith the Scope	0.00	132.30	3.85	
Mixed Glass Collection - 240 litre bin and Minimum Charge	Fortnightly Service	193.60	Outwith the Scope	0.00	193.60	Outwith the Scope	0.00	199.40	5.80	
Mixed Glass Collection - 660 litre bin	Fortnightly Service available in Lomond - Bin and 160 Bags per annum supplied by Council	71.80	Outwith the Scope	0.00	71.80	Outwith the Scope	0.00	73.95	2.15	
Commercial Food Waste Composting Service - Weekly Service of 140ltr Wheeled Bin	Service only available in Lomond - Bin and 160 Bags per annum supplied by Council	123.90	Outwith the Scope	0.00	123.90	Outwith the Scope	0.00	127.60	3.70	
Commercial Food Waste Composting Service - Weekly Service of 240ltr Wheeled Bin	Service only available in Lomond - Bin and 570 Bags per annum supplied by Council	212.40	Outwith the Scope	0.00	212.40	Outwith the Scope	0.00	218.75	6.35	
Commercial Food Waste Composting Service - Weekly Service of 500ltr Wheeled Bin	Service only available in Lomond - Bin and 570 Bags per annum supplied by Council	442.85	Outwith the Scope	0.00	442.85	Outwith the Scope	0.00	456.15	13.30	
Office Paper - Large Bag / 1 x week		113.54	Standard	22.71	136.25	Standard	23.39	140.35	4.10	
Paper and Cardboard - 240 litre Bins and Minimum Charge for Year		71.79	Standard	14.36	86.15	Standard	14.79	88.75	2.60	
Paper and Cardboard - 340 litre Bin	Fortnightly Charge - Weekly services shall be charged accordingly at fortnightly rate x 2	101.17	Standard	20.23	121.40	Standard	20.84	125.05	3.65	
Paper and Cardboard - 660 litre Bin		193.58	Standard	38.72	232.30	Standard	39.88	239.25	6.95	
Paper and Cardboard - 800 litre Bin		234.65	Standard	46.93	281.58	Standard	48.34	290.05	8.47	
Paper and Cardboard - 1100/1280 litre Bin	Charge Per Sack - Service available in Kintyre and Bute.	321.96	Standard	64.39	386.35	Standard	66.33	397.95	11.60	
Commercial Sacks for Recyclable Waste		1.13	Standard	0.23	1.35	Standard	0.23	1.40	0.05	

Description	2017/18				2018/19				Increase		Notes/Comments
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	
Segregated Glass Collection - 240 litre bin 1 x weekly	Segregated Glass Collection - 240 litre bin 1 x weekly	47.42	Standard	9.48	56.90	48.83	Standard	9.77	58.60	1.70	3%
Segregated Glass Collection - 330/560 litre bin 1 x weekly	Segregated Glass Collection - 330/560 litre bin 1 x weekly	65.29	Standard	13.06	78.35	67.25	Standard	13.45	80.70	2.35	3%
Segregated Glass Collection - 660 litre bin 1 x weekly	Segregated Glass Collection - 660 litre bin 1 x weekly	128.56	Standard	25.69	154.15	132.29	Standard	26.46	158.75	4.60	3%
Segregated Glass Collection - 1100/1280 litre bin 1 x weekly	Segregated Glass Collection - 1100/1280 litre bin 1 x weekly	193.58	Standard	38.72	232.30	199.38	Standard	39.88	239.25	6.95	3%
Mixed Glass Collection - 240 litre bin and Minimum Charge	Fortnightly Service	71.79	Standard	14.36	86.15	73.96	Standard	14.79	88.75	2.60	3%
Mixed Glass Collection - 660 litre bin	Fortnightly Service	193.58	Standard	38.72	232.30	199.38	Standard	39.88	239.25	6.95	3%
Commercial Food Waste Composting Service - Weekly	Service only available in Lomond - Bin and 160 Bags per annum supplied by Council	123.92	Standard	24.78	148.70	127.63	Standard	25.53	153.15	4.45	3%
Commercial Food Waste Composting Service - Weekly	Service only available in Lomond - Bin and 160 Bags per annum supplied by Council	212.42	Standard	42.48	254.90	218.79	Standard	43.76	262.55	7.65	3%
Commercial Food Waste Composting Service - Weekly	Service only available in Lomond - Bin and 570 Bags per annum supplied by Council	442.83	Standard	88.57	531.40	458.13	Standard	91.23	547.35	15.95	3%

Description	2017/18				2018/19				Increase		Notes/Comments	
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£		%
SKIPS												
Hire (for 24 hours)	Any Ferry Journeys will be recharged at cost.	5.25	Standard	1.05	6.30	5.42	Standard	1.08	6.50	0.20	3%	Charge for skip hire if not part of commercial waste collection contract.
Commercial - Service of Skip - Up to 10 miles travel, one way from disposal point	Any Ferry Journeys will be recharged at cost.	68.80	Outwith the Scope	0.00	68.80	70.85	Outwith the Scope	0.00	70.85	2.05	3%	
Commercial - Service of Skip - Up to 20 miles travel, one way from disposal point	Any Ferry Journeys will be recharged at cost.	87.35	Outwith the Scope	0.00	87.35	89.95	Outwith the Scope	0.00	89.95	2.60	3%	
Commercial - Service of Skip - Over 20 miles travel, one way from disposal point	Any Ferry Journeys will be recharged at cost.	108.10	Outwith the Scope	0.00	108.10	111.35	Outwith the Scope	0.00	111.35	3.25	3%	
Commercial - Tipping Charge per Service, including Landfill Tax (Active)	Tiree Only - See notes	312.10	Outwith the Scope	0.00	312.10	321.55	Outwith the Scope	0.00	321.55	9.45	3%	Landfill tax on inactive waste at Council landfill sites on Mull, Islay and Tiree may be charged. This will depend on the type of inactive waste and it's use on the landfill site. A contractor with such waste should contact the Council to discuss this prior to disposal of inactive waste.
Commercial - Tipping Charge per Service, including Landfill Tax (Inactive)	Tiree Only - See notes	0.00	Outwith the Scope	0.00	0.00	0.00	Outwith the Scope	0.00	0.00	0.00	0%	Tipping Charges - Tiree, no weighbridge charge has not yet been set by Revenue Scotland and will be updated when known. Tipping Charges - Islay and Mull - charge based on weighbridge - see Waste Disposal Charges.

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
HOUSEHOLDER SCRAP CAR REMOVAL AND DISPOSAL SERVICE (Service not available to Commercial Customers they should make their own arrangements with appropriate vehicle dismantlers)												
	The voucher service is not available in Helensburgh and Lomond, where advice can be sought from your local area office.	76.38	Standard	15.28	91.65	76.67	Standard	15.73	94.40	2.75	3%	Householder must pay fee and show registration document as proof of ownership before voucher can be issued. Car must be taken to appropriate Council or Shanks disposal site by Householder.
Scrap Car Deposit Voucher - per car												
Removal and disposal from householders		125.54	Standard	25.11	150.65	129.29	Standard	25.86	155.15	4.50	3%	Householders should be advised of national takeback schemes i.e. CarTakeback and Autogreen, before proceeding with removal request and payment.
Removal of abandoned car where owner can be traced - Statutory Fee												
Removal of car by arrangement on private, or other public sector ground, where the last registered keeper cannot be traced. The Executive Director of the Development and Infrastructure Department shall have the discretion to require a payment in advance from the landowner		300.00	Outwith the Scope	0.00	300.00	300.00	Outwith the Scope	0.00	300.00	0.00	0%	Charge set by Legislation. If car has to be stored in its condition (e.g. still taxed) in Council Depot an additional £20.00 per storage charge per day should be added.
		150.65	Outwith the Scope	0.00	150.65	155.15	Outwith the Scope	0.00	155.15	4.50	3%	A 24 hour notice on the car must be served prior to removal and disposal.

Description	2017/18				2018/19				Increase		Notes/Comments
	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
WASTE DISPOSAL											
Ordinary Waste - Landfill Tax Element of Charges per tonne (Fee set by Government - based on estimate)	86.34	Outwith the Scope	0.00	86.34	88.95	Outwith the Scope	0.00	88.95	2.61	3%	Statutory Increase
Ordinary Waste - Waste Disposal Cost per tonne	115.60	Outwith the Scope	0.00	115.60	119.09	Outwith the Scope	0.00	119.09	3.49	3%	Statutory Increase
Inactive Waste - Landfill Tax Element of Charges per tonne	2.71	Outwith the Scope	0.00	2.71	2.80	Outwith the Scope	0.00	2.80	0.09	3%	No Statutory Increase
Inactive Waste - Waste Disposal Cost per tonne	0.00	Outwith the Scope	0.00	0.00	0.00	Outwith the Scope	0.00	0.00	0.00	0%	No Statutory Increase
Assumed Loads per vehicle type - Small Van/pick up (Escort size)	47.25	Outwith the Scope	0.00	47.25	48.70	Outwith the Scope	0.00	48.70	1.45	3%	increase includes change in statutory landfill tax charges.
Assumed Loads per vehicle type - Medium Van/pick up (Transit size)	94.45	Outwith the Scope	0.00	94.45	97.30	Outwith the Scope	0.00	97.30	2.85	3%	increase includes change in statutory landfill tax charges.
Assumed Loads per vehicle type - Large Van/pick up (twin wheeled)	141.70	Outwith the Scope	0.00	141.70	145.95	Outwith the Scope	0.00	145.95	4.25	3%	increase includes change in statutory landfill tax charges.
Assumed Loads per vehicle type - Tipper/Large Box Van (over 3.5 tonnes and less than 7.5 tonnes)	354.15	Outwith the Scope	0.00	354.15	364.85	Outwith the Scope	0.00	364.85	10.70	3%	increase includes change in statutory landfill tax charges.

Description	2017/18				2018/19				Increase		Notes/Comments	
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£		%
PUBLIC CONVENIENCES												
Entrance Fee (where turnstile fitted)		0.30	Outwith the Scope	0.00	0.30	0.30	Outwith the Scope	0.00	0.30	0.00	0%	
Radar Keys		3.80	Outwith the Scope	0.00	3.80	3.90	Outwith the Scope	0.00	3.90	0.10	3%	Purchased at Area Offices.

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
PEST CONTROL												
DOMESTIC HOUSES - Eradication of Rodent or Insect Pests. This covers all individual dwelling premises either private or rented from Housing Associations/Social Landlords/Private Landlords		65.64	Standard	13.11	78.65	67.50	Standard	13.50	81.00	2.35	3%	Payment must be made in Advance. Further charges may be necessary where eradication requires more than one visit.
Non refundable Survey Charge		21.79	Standard	4.36	26.15	22.46	Standard	4.49	26.95	0.80	3%	Advice on the total charge for eradication can be provided by officer during initial treatment.
No Treatment Required - Maximum Refund		43.67	Standard	8.73	52.40	44.96	Standard	8.99	53.95	1.55	3%	
COMMERCIAL- Eradication of Rodent or Insect Pests - Survey and/or Treatment up to 30 minutes		69.88	Standard	13.98	83.85	71.96	Standard	14.39	86.35	2.50	3%	In treatments where several visits are required for completion of a treatment or the use of additional expensive poisons are required such as for mole, rabbit, bedbug and cockroach treatments, supplementary charges may be levied. Where this is the case the client will be advised of the extra cost accordingly. This is relevant for domestic, commercial and council properties.
COMMERCIAL- Eradication of Rodent or Insect Pests - Issue of Rodent Control Certificate		43.17	Standard	8.63	51.80	44.46	Standard	8.89	53.35	1.55	3%	
COMMERCIAL- Eradication of Rodent or Insect Pests - Annual Agreement - Commercial	By negotiation	128.88	Standard	25.78	154.65	132.75	Standard	26.55	159.30	4.65	3%	
COUNCIL OWNED PROPERTIES - Eradication of Rodents or Insect Pests - Survey and/or Treatment up to 30 minutes		69.90	Outwith the Scope	0.00	69.90	72.00	Scope	0.00	72.00	2.10	3%	Council Departments to receive same treatment options as Commercial Customers.
COUNCIL OWNED PROPERTIES - Eradication of Rodents or Insect Pests - Subsequent Treatment per 20 minutes		43.05	Outwith the Scope	0.00	43.05	44.35	Scope	0.00	44.35	1.30	3%	
COUNCIL OWNED PROPERTIES - Eradication of Rodents or Insect Pests - Annual Agreement - Commercial	By negotiation		Outwith the Scope				Scope					

Description	2017/18				2018/19				Increase		Notes/Comments
	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
DOG FEES											
Standard Fee (Statutory Fee)	25.00	Outwith the Scope	0.00	25.00	25.00	Outwith the Scope	0.00	25.00	0.00	0%	Payment in advance. Proof of identity must be shown at Area Office when payment is made. A receipt will be issued to allow the owner to collect their dog from the kennels.
Boarding fee	14.80	Outwith the Scope	0.00	14.80	16.60	Outwith the Scope	0.00	16.60	1.80	12%	In order for Kennel Operators to accept dogs there is a requirement that they are inoculated.
Kennel Inoculation Fee	38.00	Standard	7.60	45.60	39.13	Standard	7.83	46.95	1.35	3%	First 24 hour period, statutory charge applied plus boarding fee. The boarding fee only, will be applied for each subsequent day the dog is in boardings.
Dog microchipping	33.46	Standard	6.69	40.15	34.46	Standard	6.89	41.35	1.20	3%	Dog microchipping will be required by law from April 2016. Dogs (when not already microchipped) will be microchipped before returning to the owner.

Description	Other	2017/18			2018/19			Increase		Notes/Comments	
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £		£
PLAYING FIELDS											
Hire of lined Pitch with Changing Facilities including attendant required for changing facilities	Adult	65.54	Standard	13.11	78.65	67.50	Standard	13.50	81.00	2.35	3%
	Youth	32.71	Standard	6.54	39.25	33.71	Standard	6.74	40.45	1.20	3%
	Adult	32.71	Standard	6.54	39.25	33.71	Standard	6.74	40.45	1.20	3%
	Youth	16.38	Standard	3.28	19.65	16.88	Standard	3.38	20.25	0.60	3%
Hire of Pitch only (Training)	Adult	19.88	Standard	3.98	23.85	20.46	Standard	4.09	24.55	0.70	3%
Use of Changing Facilities (Training)	Youth	9.92	Standard	1.98	11.90	10.21	Standard	2.04	12.25	0.35	3%
Hire of Pony Park - Bute	Concession	33.38	Standard	6.68	40.05	34.38	Standard	6.88	41.25	1.20	3%
Hire of Howie Pavilion, Lomond		8.75	Standard	1.75	10.50	9.00	Standard	1.80	10.80	0.30	3%

All hire must be paid for in advance. Applications should be made for the hire of playing and a letter confirming dates should be issued. Forms are available from Roads and Amenity Services, Menzies Brae, Lodgiphead.

Youth Charges only apply to Children in Full Time Education.

Description	2017/18				2018/19				Notes/Comments		
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £		Gross £	Increase
OUTDOOR RECREATION											
Putting and Crazy Golf	Adult	2.38	Standard	0.48	2.85	2.95	Standard	0.10	3.05	0.10	4%
	Concession	1.25	Standard	0.25	1.50	1.29	Standard	0.26	1.55	0.05	3%
Tennis - Per Session	Adult	2.38	Standard	0.48	2.85	2.46	Standard	0.49	2.95	0.10	4%
	Concession	1.25	Standard	0.25	1.50	1.29	Standard	0.26	1.55	0.05	3%
Tennis - Season Ticket	Adult	45.17	Standard	9.03	54.20	46.54	Standard	9.31	55.85	1.65	3%
	Concession	22.35	Standard	4.45	26.70	22.82	Standard	4.58	27.50	0.80	3%
Tennis - Hire of Racquet and Balls	Adult	2.38	Standard	0.48	2.85	2.46	Standard	0.49	2.95	0.10	4%
	Concession	1.25	Standard	0.25	1.50	1.29	Standard	0.26	1.55	0.05	3%
Bowling - Per Session	Adult	2.38	Standard	0.48	2.85	2.46	Standard	0.49	2.95	0.10	4%
	Concession	1.25	Standard	0.25	1.50	1.29	Standard	0.26	1.55	0.05	3%
Bowling - Season Ticket	Adult	54.58	Standard	10.92	65.50	56.21	Standard	11.24	67.45	1.95	3%
	Concession	27.38	Standard	5.48	32.85	28.21	Standard	5.64	33.85	1.00	3%
Cricket Wicket (unprepared)	Adult	30.21	Standard	6.04	36.25	31.13	Standard	6.23	37.35	1.10	3%
Hire of McCaughs Tower (Weddings)	Adult	54.58	Standard	10.92	65.50	56.21	Standard	11.24	67.45	1.95	3%
Hire of Stadium (Mossfield, Dunoon and Rothesay) for a major event - MINIMUM CHARGE		272.96	Standard	54.59	327.55	281.17	Standard	56.23	337.40	9.85	3%
Dunoon Stadium - Hire of running Track-without marking		654.96	Standard	130.99	785.95	674.63	Standard	134.93	809.55	23.60	3%
Dunoon Stadium - Hire of Running Track-with marking		10.96	Standard	2.19	13.15	11.29	Standard	2.26	13.55	0.40	3%
Grass Tracks - Hire of Running Track (without marking)		49.13	Standard	9.83	58.95	50.58	Standard	10.12	60.70	1.75	3%
Grass Tracks - Hire of Running Track (with marking)		10.96	Standard	2.19	13.15	11.29	Standard	2.26	13.55	0.40	3%
Grandstand (Public Restricted)		148.46	Standard	29.69	178.15	152.92	Standard	30.58	183.50	5.35	3%
Rental of Stall - Per Linear Metre		208.54	Standard	41.71	250.25	214.79	Standard	42.96	257.75	7.50	3%
Rental of Stall - by Registered Charity - by Stall		54.83	Standard	10.97	65.80	56.46	Standard	11.29	67.75	1.95	3%
		26.25	Standard	5.25	31.50	27.04	Standard	5.41	32.45	0.95	3%

The stadium fee is the daily rate applied and is for use of the stadium hire only including the spectator area/pavilion and toilet block. Any other service requirements are outwith this charge, and will be charged separately.

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
FAIRS												
Hire of ground for 1 week (7 days) With total frontage of all rides/stalls, less than 49 linear metres.		333.60	Exempt	0.00	333.60	343.60	Exempt	0.00	343.60	10.00	3%	Charges for commercial refuse/tidy up will be over and above the charges listed.
Hire of Ground for 1 week (7 days) With total frontage of all rides/stalls, over 49 linear metres - per linear metre		6.90	Exempt	0.00	6.90	7.10	Exempt	0.00	7.10	0.20	3%	
Food Vans/Stalls - Hire of Ground per week (7 days) - per linear metre		5.15	Exempt	0.00	5.15	5.30	Exempt	0.00	5.30	0.15	3%	
Charitable Organisations - Hire of Ground up to 7 days - per linear metre		3.50	Exempt	0.00	3.50	3.60	Exempt	0.00	3.60	0.10	3%	

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
FLORAL DECORATIONS												
Hire of Round or Half Baskets (each)		16.79	Standard	3.36	20.15	17.29	Standard	3.46	20.75	0.60	3%	Loss or damage to containers will be
Troughs 1 Metre Long (each)		20.38	Standard	4.08	24.46	21.00	Standard	4.20	25.20	0.75	3%	charged to hirer at replacement value.
Tubs to 16" diameter (each)		24.08	Standard	4.82	28.90	24.79	Standard	4.96	29.75	0.85	3%	
Tubs over 16" diameter (each)		34.88	Standard	6.98	41.86	35.92	Standard	7.18	43.10	1.25	3%	
Handling Charge												

At cost price with prior notice

Description	Other	2017/18			2018/19			Increase			Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	
BURIAL CHARGES											
*Interment/Re Opening Lair (Interment Child under 16)		653.00	Outwith the Scope	0.00	653.00	0.00	673.00	3%	20.00	3%	* 100% to be added to interment/lair charges (except for the transfer of title fees) for non residents of Argyll & Bute with the following exemptions:
Additional Charge - Interment on Saturday/Sunday or Public Holiday will incur this additional charge		243.00	Outwith the Scope	0.00	243.00	0.00	250.00	3%	7.00	3%	1. Clear proof that deceased lived permanently in Argyll & Bute within 10 years of death.
Additional Charge - Burial of ashes on Saturday/Sunday or Public Holiday will incur this additional charge		69.00	Outwith the Scope	0.00	69.00	0.00	71.00	3%	2.00	3%	2. If the deceased person has been in long term residential care outwith the boundaries of Argyll & Bute Council, but was previously a resident of Argyll & Bute and was moved to such residential care at the behest of this, or a previous Local Authority.
*Burial of Cremated Remains		147.00	Outwith the Scope	0.00	147.00	0.00	151.00	3%	4.00	3%	3. Any resident or former resident of Argyll & Bute who has died in the service of their country.
*Scattering of Ashes		114.00	Outwith the Scope	0.00	114.00	0.00	117.00	3%	3.00	3%	4. Introduction of green burial service which facilitates woodland burials, sites at: Barbour Cemetery, Strachur and Pennyfair Cemetery, Oban.
*Purchase of Single Lair, incl maintenance		771.00	Outwith the Scope	0.00	771.00	0.00	794.00	3%	23.00	3%	
*Purchase of Double Lair, incl maintenance		1,543.00	Outwith the Scope	0.00	1,543.00	0.00	1,589.00	3%	46.00	3%	
*Purchase of Treble Lair, incl maintenance		2,315.00	Outwith the Scope	0.00	2,315.00	0.00	2,384.00	3%	69.00	3%	
*Lair for Casket only		158.00	Outwith the Scope	0.00	158.00	0.00	163.00	3%	5.00	3%	
*Woodland and Green Burial Service Burial Charge		653.00	Outwith the Scope	0.00	653.00	0.00	673.00	3%	20.00	3%	
*Woodland and Green Burial Service Standard Lair		1,544.00	Outwith the Scope	0.00	1,544.00	0.00	1,590.00	3%	46.00	3%	
Transfer of Title Deeds		42.00	Outwith the Scope	0.00	42.00	0.00	43.00	2%	1.00	2%	
Extract/Search Register (£13.20 to be paid in Advance for work up to half an hour)	10% of purchase price (60% returned)	24.00	Outwith the Scope	0.00	24.00	0.00	25.00	4%	1.00	4%	
Administration Fee for Return of Lair			Standard		0.00						
Permission to erect Standard Memorial or one off design		127.00	Outwith the Scope	0.00	127.00	0.00	131.00	3%	4.00	3%	
Permission to erect semi recumbent book type memorial		63.00	Outwith the Scope	0.00	63.00	0.00	65.00	3%	2.00	3%	
Erection of plaques at Cemeteries (where consent granted)		63.00	Outwith the Scope	0.00	63.00	0.00	65.00	3%	2.00	3%	
Erection of inscribed memorial plaque (for previously unmarked graves)		213.00	Outwith the Scope	0.00	213.00	0.00	219.00	3%	6.00	3%	
Erection of Headstone (Tree ONLY)		164.00	Outwith the Scope	0.00	164.00	0.00	169.00	3%	5.00	3%	
Exhumations (not including re interment)		699.00	Outwith the Scope	0.00	699.00	0.00	720.00	3%	21.00	3%	
Exhumations of Caskets (hourly rate)		46.00	Outwith the Scope	0.00	46.00	0.00	47.00	2%	1.00	2%	

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
CREMATORIUM CHARGES												
Child (under 16)					No charge							
Adults 16 years and over		647.00	Exempt	0.00	647.00	666.00	Exempt	0.00	666.00	19.00	3%	
Adults 16 years and over - Saturday		716.00	Exempt	0.00	716.00	737.00	Exempt	0.00	737.00	21.00	3%	
Additional Charge - Public Holiday		230.00	Exempt	0.00	230.00	237.00	Exempt	0.00	237.00	7.00	3%	
Clergy		65.83	Standard	13.17	79.00	67.50	Standard	13.50	81.00	2.00	3%	
Disposal of Ashes		25.00	Zero Rated	0.00	25.00	26.00	Zero Rated	0.00	26.00	1.00	4%	
Casket - Purchase		45.83	Standard	9.17	55.00	47.50	Standard	9.50	57.00	2.00	4%	
Urn (plus casket) - Purchase		20.83	Standard	4.17	25.00	21.67	Standard	4.33	26.00	1.00	4%	
Book of Remembrance (per line)		29.17	Standard	5.83	35.00	30.00	Standard	6.00	36.00	1.00	3%	
Small Book of Remembrance (2 Lines)		92.50	Standard	18.50	111.00	95.00	Standard	19.00	114.00	3.00	3%	
Small Book of Remembrance (3 Lines)		171.67	Standard	34.33	206.00	176.67	Standard	35.33	212.00	6.00	3%	
Small Book of Remembrance (8 Lines)		293.33	Standard	58.67	352.00	290.83	Standard	52.17	343.00	9.00	3%	
Small Book of Remembrance (Gilded Metal)		61.67	Standard	12.33	74.00	63.33	Standard	12.67	76.00	2.00	3%	
Badges		47.50	Standard	9.50	57.00	49.17	Standard	9.83	59.00	2.00	4%	
Coat of Arms and Floral Motif		65.00	Standard	13.00	78.00	66.67	Standard	13.33	80.00	2.00	3%	
Retention of Ashes - per month		12.00	Outwith the Scope	0.00	12.00	12.00	Scope	0.00	12.00	0.00	0%	
Chapel of Rest		35.00	Standard	7.00	42.00	35.83	Standard	7.17	43.00	1.00	2%	
Plaque - Single with inscription (25 years)		160.83	Standard	32.17	193.00	165.83	Standard	33.17	199.00	6.00	3%	
Plaque - Single continuation of lease (25 years)		233.33	Standard	46.67	280.00	240.00	Standard	48.00	288.00	8.00	3%	
Plaque - Double with single inscriptions (25 years)		296.67	Standard	59.33	356.00	305.83	Standard	61.17	367.00	11.00	3%	
Plaque - Double with two inscriptions (25 years)		87.50	Standard	17.50	105.00	90.00	Standard	18.00	108.00	3.00	3%	
Additional inscription		203.33	Standard	40.67	244.00	209.17	Standard	41.83	251.00	7.00	3%	
Use of Crematorium Chapel for a Burial Service		200.00	Standard	40.00	240.00	205.83	Standard	41.17	247.00	7.00	3%	
Memorial Kerbstone - (10 years)		7.50	Standard	1.50	9.00	7.50	Standard	1.50	9.00	0.00	0%	
Inscription for Kerbstone												

Description	Other	2017/18				2018/19				Increase			Notes/Comments	
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	%		
FERRY FARES														
SPT Concessional Travel Scheme - Single														
SPT Concessional Travel Scheme - Return														
Out of hours Service - Cuan/Easdale/Lismore - up to Midnight		70.20	Zero Rated	0.00	70.20								2.10	3%
Out of hours Service - Cuan/Easdale/Lismore - After Midnight		90.70	Zero Rated	0.00	90.70								2.70	3%
Easdale/Cuan Passenger Fares - Adult - Return		2.05	Zero Rated	0.00	2.05								0.05	2%
Easdale/Cuan Passenger Fares - Adult - 5 Return Journeys		6.95	Zero Rated	0.00	6.95								0.20	3%
Easdale/Cuan Passenger Fares - Child - Return		1.20	Zero Rated	0.00	1.20								0.05	4%
Easdale/Cuan Passenger Fares - Child - 5 Return Journeys		3.40	Zero Rated	0.00	3.40								0.10	3%
Disability discount - Return													0.10	2%
Cuan Vehicle Fares - Private Vehicles - cars, trailers or caravans - Return - Up to and Including 5m		8.30	Zero Rated	0.00	8.30								0.25	3%
Cuan Vehicle Fares - Private Vehicles - cars, trailers or caravans - Up to and Including 5m - 5 Return Journeys		27.55	Zero Rated	0.00	27.55								0.85	3%
Cuan Vehicle Fares - Private Vehicles - cars, trailers or caravans - Up to and including 5m - 3 Monthly Unlimited (domestic travellers only - car and driver only)		242.00	Zero Rated	0.00	242.00								7.00	3%
Cuan Vehicle Fares - Private Vehicles - Motorcycle - Return Journeys		3.50	Zero Rated	0.00	3.50								0.10	3%
Cuan Vehicle Fares - Private Vehicles - Motorcycle - 10 to 8.0m - Return		11.00	Zero Rated	0.00	11.00								0.35	3%
Cuan Vehicle Fares - Commercial Vehicles/Coaches - 5.01m to 8.0m - Return		12.25	Standard	2.45	14.70								0.45	3%
Cuan Vehicle Fares - Commercial Vehicles/Coaches - 8.01m to 12.0m - Return		14.25	Standard	2.85	17.10								0.50	3%
Cuan Vehicle Fares - Commercial Vehicles/Coaches - 12.01m to 18.0m - Return		16.17	Standard	3.23	19.40								0.60	3%
Cuan Vehicle Fares - Commercial Vehicles/Coaches - 5.01m to 8.0m - 5 Return Journeys		60.08	Standard	12.02	72.10								2.15	3%
Cuan Vehicle Fares - Commercial Vehicles/Coaches - 8.01m to 12.0m - 5 Return Journeys		69.50	Standard	13.90	83.40								2.50	3%
Cuan Vehicle Fares - Commercial Vehicles/Coaches - 12.01m to 18.0m - 5 Return Journeys		78.83	Standard	15.77	94.60								2.85	3%

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
Lismore Passenger Fares - Adult - Single		1.85	Zero Rated	0.00	1.85	1.90	Zero Rated	0.00	1.90	0.05	3%	Age 5 to 16 - Child Fare
Jura Passenger Fares - Adult - Single		1.80	Zero Rated	0.00	1.80	1.85	Zero Rated	0.00	1.85	0.05	3%	Age 16 and above - Adult Fare
Lismore Passenger Fares - Adult - 10 Journeys		12.40	Zero Rated	0.00	12.40	12.75	Zero Rated	0.00	12.75	0.35	3%	Free Travel: Children up to Age 5, Scholars, Primary School Escort, Pre-5 Escort
Jura Passenger Fares - Adult - 10 Journeys		11.90	Zero Rated	0.00	11.90	12.10	Zero Rated	0.00	12.10	0.20	2%	
Lismore Passenger Fares - Child - Single		1.10	Zero Rated	0.00	1.10	1.15	Zero Rated	0.00	1.15	0.05	5%	
Jura Passenger Fares - Child - Single		1.05	Zero Rated	0.00	1.05	1.05	Zero Rated	0.00	1.05	0.00	0%	
Lismore Passenger Fares - Child - 10 Journeys		5.95	Zero Rated	0.00	5.95	6.15	Zero Rated	0.00	6.15	0.20	3%	
Jura Passenger Fares - Child - 10 Journeys		5.70	Zero Rated	0.00	5.70	5.80	Zero Rated	0.00	5.80	0.10	2%	
Jura Vehicle Fares - Private Vehicles - Excursion Return		15.15	Zero Rated	0.00	15.15	15.40	Zero Rated	0.00	15.40	0.25	2%	
Disability Discount - Return (Based on 50% Excursion Return)												
Jura Vehicle Fares - Private Vehicles - Motor Cars 50% Return												
Jura Vehicle Fares - all vehicles up to and including 5m - single journey (including driver)		7.50	Zero Rated	0.00	7.50	7.60	Zero Rated	0.00	7.60	0.10	1%	
Jura Vehicle Fares - all vehicles up to and including 5m - 10 Single Journeys (including driver)		9.45	Zero Rated	0.00	9.45	9.60	Zero Rated	0.00	9.60	0.15	2%	
Single Journeys (including driver)		61.20	Zero Rated	0.00	61.20	62.10	Zero Rated	0.00	62.10	0.90	1%	
Jura Vehicle Fares - all vehicles up to and including 5m - 50 Single Journeys (including Driver)		310.80	Zero Rated	0.00	310.80	315.45	Zero Rated	0.00	315.45	4.65	1%	
Jura Vehicle Fares - Private Vehicles - Motorcycle - Single Journeys		3.85	Zero Rated	0.00	3.85	3.90	Zero Rated	0.00	3.90	0.05	1%	
Jura Vehicle Fares - Private Vehicles - Motorcycle - 10 Journeys		24.55	Zero Rated	0.00	24.55	24.90	Zero Rated	0.00	24.90	0.35	1%	
Jura Vehicle Fares - Commercial Vehicles/Coaches - 5.01m to 8.0m		16.96	Standard	3.39	20.35	17.21	Standard	3.44	20.65	0.30	1%	
Jura Vehicle Fares - Commercial Vehicles/Coaches - 8.01m to 12.0m		19.13	Standard	3.83	22.95	19.42	Standard	3.88	23.30	0.35	2%	
Jura Vehicle Fares - Commercial Vehicles/Coaches - 12.01m to 18.0m		21.46	Standard	4.29	25.75	21.79	Standard	4.36	26.15	0.40	2%	
Jura Vehicle Fares - Commercial Vehicles/Coaches - Out of Hours service - up to Midnight		86.85	Outwith the Scope	0.00	86.85	88.15	Scope	0.00	88.15	1.30	1%	

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
PIERS AND HARBOURS - RATES - GOODS, PASSENGERS & VEHICLES												Rates for Goods Shipped, Transhipped or Unshipped at the Pier or Ferry Slip or within the Harbour
General Goods Packages (per tonne) Includes Fruit, Beverages, Meat, Dairy Products, General Groceries and Confectionery. Cured Fish, etc.		1.95	Zero Rated	0.00	1.95							In determining weights for the purpose of charging dues, the weights of the containers of any goods shall be included.
Dry Bulk Commodities (per tonne) Ores, Aggregates and Crushed Stone, Cement and Building Materials, Timber (including Logs), Salt, etc.		1.70	Zero Rated	0.00	1.70							In terms of liquid, gaseous bulk products, bulk shipments of materials may be charged at discounted rates subject to a request being made in writing to the Executive Director, Development and Infrastructure, who will then refer the letter to the full Council.
Liquid and Gaseous Bulk Products (per tonne)		2.10	Zero Rated	0.00	2.10							
Explosives (per tonne)		75.60	Zero Rated	0.00	75.60							
Livestock - Poultry (per bird)		0.35	Zero Rated	0.00	0.35							
Animals (per Animal)		0.65	Zero Rated	0.00	0.65							
Smolt (per thousand)		4.30	Zero Rated	0.00	4.30							
Fish, including Shellfish - Fresh, all varieties and also fish consigned for sale at other markets - percentage of catch	2.50%		If Applicable									
Rates on Passenger and Vehicles - Adult Passengers landing at or embarking from pier (each)		0.40	Zero Rated	0.00	0.40							
Rates on Passenger and Vehicles - Child Passengers landing at or embarking from pier (each)		0.25	Zero Rated	0.00	0.25							
Rates on Passenger and Vehicles - Private Cars, Taxis, Hireses and Agricultural Machinery (Tractors, Trailers, etc.) (each)		1.20	Zero Rated	0.00	1.20							
Rates on Passenger and Vehicles - Caravans or Trailers (except Commercial Trailers) (each)		1.90	Zero Rated	0.00	1.90							
Rates on Passenger and Vehicles - Cycles (each)		0.35	Zero Rated	0.00	0.35							
Rates on Passenger and Vehicles - Motorcycles including sidecar (each)		0.80	Zero Rated	0.00	0.80							
Rates on Passenger and Vehicles - Buses (each)		6.55	Zero Rated	0.00	6.55							
Rates on Passenger and Vehicles - Commercial Vehicles - Per Metre		0.80	Zero Rated	0.00	0.80							

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
PIERS AND HARBOURS - RATES - MISCELLANEOUS												
Mobile Craneage - for each lift		10.50	Zero Rated	0.00	10.50			0.00	11.15	0.65	6%	For goods remaining in sheds or on the pier or quays for a period longer than 24 hours, 50% of the original pier dues shall be charged for each 24 hours or part thereof.
Fresh Water - per tonne or part thereof (minimum charge £10)		3.00	Zero Rated	0.00	3.00			0.00	3.20	0.20	7%	Provided that in the case of sheds occupied from time to time under lease or let from the Council such dues shall not be charged against the occupier or lessee. The terms of such leases or lets shall be subject to individual negotiation with the Executive Director.
Left Luggage - per article up to 24hours (minimum charge £10)		2.58	Standard	0.52	3.10			0.55	3.30	0.20	6%	(Note there is a minimum charge of £10.00 for some items)
Parcels and Packages up to 50 kg (minimum charge £10)		0.29	Standard	0.06	0.35			0.06	0.35	0.00	0%	Cost of clearing site reflected in increase in charge.
charge per cubic metre (minimum charge £10)		2.92	Standard	0.58	3.50			0.62	3.70	0.20	6%	
Parcels and Packages- where articles cannot be measured - charge per tonne (minimum charge £10)		2.92	Standard	0.58	3.50			0.62	3.70	0.20	6%	
Rope Handling - To be charged each time i.e. Arrival and departure to be charged separately (NB to be charged to ferries where additional resources are required)		118.05	Zero Rated	0.00	118.05			0.00	125.15	7.10	6%	
Timber Debris Clearance		295.17	Standard	59.03	354.20			62.58	375.45	21.25	6%	
Use of Linkspan - Commercial use		300.00	Zero Rated	0.00	300.00			0.00	300.00	0.00	0%	
Use of Linkspan - non-vehicular traffic								0.00	35.00	35.00	0%	New charge for 2018-19 agreed by the Argyll & Bute Harbour Board
Operational Duties on behalf of external bodies												
Car and Pedestrian marshalling - Rothesay and Dunoon (per day)								20.33	122.00	122.00	0%	New charge for 2018-19 agreed by the Argyll & Bute Harbour Board
Freight handling - Rothesay Harbour								2.00	12.00	12.00	0%	New charge for 2018-19 agreed by the Argyll & Bute Harbour Board
Electricity (per unit)		0.17	Standard	0.03	0.20			0.04	0.21	0.01	5%	
Slipway Landing fee								0.00	5.00	5.00	0%	New charge for 2018-19 agreed by the Argyll & Bute Harbour Board
Cruise calls/tenders								0.00	500.00	500.00	0%	New charge for 2018-19 agreed by the Argyll & Bute Harbour Board

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
PIERS AND HARBOURS - RATES - VESSELS												
1 - Basic Rate - all vessels to be charged at this rate unless eligible for categories 2, 3, 4 - see comment 2												
Up to 5 metres in length	Per visit up to 24 hours	9.75	Zero Rated	0.00	9.75	10.35	Zero Rated	0.00	10.35	0.60	6%	COMMENTS 1. The category and rate under which a vessel is to be charged must be paid at the time of the berthing or on invoicing as appropriate.
Up to 6 metres in length	Per visit up to 24 hours	11.75	Zero Rated	0.00	11.75	12.45	Zero Rated	0.00	12.45	0.70	6%	2. All vessels are liable for dues at the Basic Rate. Only those, which are actively engaged in the relevant activity, are eligible for Category 2,3 or 4.
Up to 7 metres in length	Per visit up to 24 hours	13.55	Zero Rated	0.00	13.55	14.35	Zero Rated	0.00	14.35	0.80	6%	3. All vessels actively engaged in commercial underwriting, these would be subject to minimum payment by length as for unregistered vessels.
Up to 8 metres in length	Per visit up to 24 hours	15.55	Zero Rated	0.00	15.55	16.50	Zero Rated	0.00	16.50	0.95	6%	4. Rothesay and Campbelltown Pontoon are not managed by Argyll and Bute and are subject to their own charges.
Up to 9 metres in length	Per visit up to 24 hours	17.50	Zero Rated	0.00	17.50	18.55	Zero Rated	0.00	18.55	1.05	6%	5. The above rates and dues include for Port Waste Facilities to the level required by local and leisure craft. Any requirements for additional waste facilities or specialised waste disposal, in terms of the Merchant Shipping & Fishing Vessels (Port Waste Reception Facilities) Regulations 2003, must be made to the Service Director at least 24 hours in advance. This cost shall be paid prior to the provision of the service.
Up to 10 metres in length	Per visit up to 24 hours	19.45	Zero Rated	0.00	19.45	20.60	Zero Rated	0.00	20.60	1.15	6%	6. Concession rates for unlimited use will be available only for vessels "regularly sailing".
Over 10 metres in length - charge per metre	Per visit up to 24 hours	1.95	Zero Rated	0.00	1.95	2.05	Zero Rated	0.00	2.05	0.10	5%	7. Periods are:
Up to 5 metres in length	Weekly	48.35	Zero Rated	0.00	48.35	51.25	Zero Rated	0.00	51.25	2.90	6%	
Up to 6 metres in length	Weekly	58.00	Zero Rated	0.00	58.00	61.50	Zero Rated	0.00	61.50	3.50	6%	
Up to 7 metres in length	Weekly	67.65	Zero Rated	0.00	67.65	71.70	Zero Rated	0.00	71.70	4.05	6%	
Up to 8 metres in length	Weekly	78.70	Zero Rated	0.00	78.70	83.40	Zero Rated	0.00	83.40	4.70	6%	
Up to 9 metres in length	Weekly	87.80	Zero Rated	0.00	87.80	93.05	Zero Rated	0.00	93.05	5.25	6%	
Up to 10 metres in length	Weekly	96.75	Zero Rated	0.00	96.75	102.55	Zero Rated	0.00	102.55	5.80	6%	
Up to 5 metres in length	Summer	354.85	Zero Rated	0.00	354.85	376.15	Zero Rated	0.00	376.15	21.30	6%	
Up to 6 metres in length	Summer	425.75	Zero Rated	0.00	425.75	451.30	Zero Rated	0.00	451.30	25.55	6%	
Up to 7 metres in length	Summer	496.75	Zero Rated	0.00	496.75	526.55	Zero Rated	0.00	526.55	29.80	6%	
Up to 8 metres in length	Summer	567.70	Zero Rated	0.00	567.70	601.75	Zero Rated	0.00	601.75	34.05	6%	
Up to 9 metres in length	Summer	638.70	Zero Rated	0.00	638.70	677.00	Zero Rated	0.00	677.00	38.30	6%	
Up to 10 metres in length	Summer	709.65	Zero Rated	0.00	709.65	752.25	Zero Rated	0.00	752.25	42.60	6%	
Up to 5 metres in length	Winter	258.05	Zero Rated	0.00	258.05	273.55	Zero Rated	0.00	273.55	15.50	6%	
Up to 6 metres in length	Winter	309.65	Zero Rated	0.00	309.65	328.25	Zero Rated	0.00	328.25	18.60	6%	
Up to 7 metres in length	Winter	361.30	Zero Rated	0.00	361.30	383.00	Zero Rated	0.00	383.00	21.70	6%	
Up to 8 metres in length	Winter	412.85	Zero Rated	0.00	412.85	437.60	Zero Rated	0.00	437.60	24.75	6%	
Up to 9 metres in length	Winter	464.50	Zero Rated	0.00	464.50	492.35	Zero Rated	0.00	492.35	27.85	6%	
Up to 10 metres in length	Winter	516.10	Zero Rated	0.00	516.10	547.05	Zero Rated	0.00	547.05	30.95	6%	
1a - Any ship of a gross tonnage less than 15 tonnes or used for recreation or pleasure - charge is subject to 20% VAT												
Up to 5 metres in length	Per visit up to 24 hours	8.29	Standard	1.66	9.95	8.79	Standard	1.76	10.55	0.60	6%	

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
Up to 6 metres in length	Per visit up to 24 hours	9.92	Standard	1.98	11.90	10.50	Standard	2.10	12.60	0.70	6%	Summer period April to September inclusive, or part thereof.
Up to 7 metres in length	Per visit up to 24 hours	11.50	Standard	2.30	13.80	12.21	Standard	2.44	14.65	0.85	6%	Winter period October to March inclusive, or part thereof.
Up to 8 metres in length	Per visit up to 24 hours	13.17	Standard	2.63	15.80	13.96	Standard	2.79	16.75	0.95	6%	
Up to 9 metres in length	Per visit up to 24 hours	14.83	Standard	2.97	17.80	15.71	Standard	3.14	18.85	1.05	6%	
Up to 10 metres in length	Per visit up to 24 hours	16.46	Standard	3.29	19.75	17.46	Standard	3.49	20.95	1.20	6%	8. All concession rates for unlimited use must be paid for in advance of the period for which they cover. Failure to do so will result in full rates being applied.
Over 10 metres in length - charge per metre	Per visit up to 24 hours	1.67	Standard	0.33	2.00	1.75	Standard	0.35	2.10	0.10	5%	
Up to 5 metres in length	Weekly	41.13	Standard	8.23	49.35	43.58	Standard	8.72	52.30	2.95	6%	
Up to 6 metres in length	Weekly	49.33	Standard	9.87	59.20	52.29	Standard	10.46	62.75	3.55	6%	
Up to 7 metres in length	Weekly	57.54	Standard	11.51	69.05	61.00	Standard	12.20	73.20	4.15	6%	
Up to 8 metres in length	Weekly	66.96	Standard	13.39	80.35	70.96	Standard	14.19	85.15	4.80	6%	
Up to 9 metres in length	Weekly	74.54	Standard	14.91	89.45	79.00	Standard	15.80	94.80	5.35	6%	
Up to 10 metres in length	Weekly	82.25	Standard	16.45	98.70	87.17	Standard	17.43	104.60	5.90	6%	
Up to 5 metres in length	Summer	301.58	Standard	60.32	361.90	319.67	Standard	63.93	383.60	21.70	6%	
Up to 6 metres in length	Summer	361.92	Standard	72.38	434.30	383.63	Standard	76.73	460.35	26.05	6%	
Up to 7 metres in length	Summer	422.21	Standard	84.44	506.65	447.54	Standard	89.51	537.05	30.40	6%	
Up to 8 metres in length	Summer	482.50	Standard	96.50	579.00	511.46	Standard	102.29	613.75	34.75	6%	
Up to 9 metres in length	Summer	542.83	Standard	108.57	651.40	575.42	Standard	115.08	690.50	39.10	6%	
Up to 10 metres in length	Summer	603.21	Standard	120.64	723.85	639.42	Standard	127.88	767.30	43.45	6%	
Up to 5 metres in length	Winter	219.38	Standard	43.88	263.25	232.54	Standard	46.51	279.05	15.80	6%	
Up to 6 metres in length	Winter	263.17	Standard	52.63	315.80	278.96	Standard	55.79	334.75	18.95	6%	
Up to 7 metres in length	Winter	307.08	Standard	61.42	368.50	325.50	Standard	65.10	390.60	22.10	6%	
Up to 8 metres in length	Winter	350.92	Standard	70.18	421.10	371.96	Standard	74.39	446.35	25.25	6%	
Up to 9 metres in length	Winter	394.83	Standard	78.97	473.80	418.54	Standard	83.71	502.25	28.45	6%	
Up to 10 metres in length	Winter	438.75	Standard	87.75	526.50	465.08	Standard	93.02	558.10	31.60	6%	
2 - Vessels actively engaged in a commercial undertaking.												
		0.35	Zero Rated	0.00	0.35	0.37	Zero Rated	0.00	0.37	0.02	6%	
	Per visit up to 24 hours	5.00	Zero Rated	0.00	5.00	5.30	Zero Rated	0.00	5.30	0.30	6%	
	Per visit up to 24 hours	9.90	Zero Rated	0.00	9.90	10.50	Zero Rated	0.00	10.50	0.60	6%	
	Per visit up to 24 hours	14.90	Zero Rated	0.00	14.90	15.80	Zero Rated	0.00	15.80	0.90	6%	
	Per visit up to 24 hours	19.75	Zero Rated	0.00	19.75	20.95	Zero Rated	0.00	20.95	1.20	6%	
	Per visit up to 24 hours	24.80	Zero Rated	0.00	24.80	26.30	Zero Rated	0.00	26.30	1.50	6%	
	Per visit up to 24 hours	30.10	Zero Rated	0.00	30.10	31.90	Zero Rated	0.00	31.90	1.80	6%	
	Per visit up to 24 hours	1.10	Zero Rated	0.00	1.10	1.15	Zero Rated	0.00	1.15	0.05	5%	
	Weekly	24.35	Zero Rated	0.00	24.35	25.80	Zero Rated	0.00	25.80	1.45	6%	
	Weekly	48.85	Zero Rated	0.00	48.85	51.80	Zero Rated	0.00	51.80	2.95	6%	
	Weekly	73.05	Zero Rated	0.00	73.05	77.45	Zero Rated	0.00	77.45	4.40	6%	
	Weekly	96.05	Zero Rated	0.00	98.05	103.95	Zero Rated	0.00	103.95	5.90	6%	
	Weekly	122.55	Zero Rated	0.00	122.55	129.90	Zero Rated	0.00	129.90	7.35	6%	
	Weekly	147.10	Zero Rated	0.00	147.10	155.95	Zero Rated	0.00	155.95	8.85	6%	

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
3 - All vessels operating a scheduled ferry or pleasure service per gross registered tonne.		0.0957	Zero Rated	0.00	0.0957	0.1015	Zero Rated	0.00	0.1015	0.01	6%	Now rounded to 4 decimal places and adjusted to include service choice option
Unmanned Pier		0.0957	Zero Rated	0.00	0.0957	0.1015	Zero Rated	0.00	0.1015	0.01	6%	Now rounded to 4 decimal places and adjusted to include service choice option
Laying up of ferry at a non ferry/commercial berth												
4 - Vessels regularly engaged in commercial fishing and paying appropriate fish landing dues to Council.												
Per visit up to 24 hours	Per visit up to 24 hours				0.00				0.00			
Up to 10 metres in length	Per visit up to 24 hours	2.25	Zero Rated	0.00	2.25	2.40	Zero Rated	0.00	2.40	0.15	7%	
Up to 15 metres in length	Per visit up to 24 hours	3.35	Zero Rated	0.00	3.35	3.55	Zero Rated	0.00	3.55	0.20	6%	
Up to 20 metres in length	Per visit up to 24 hours	4.50	Zero Rated	0.00	4.50	4.75	Zero Rated	0.00	4.75	0.25	6%	
Up to 25 metres in length	Per visit up to 24 hours	5.60	Zero Rated	0.00	5.60	5.95	Zero Rated	0.00	5.95	0.35	6%	
Up to 30 metres in length	Per visit up to 24 hours	6.70	Zero Rated	0.00	6.70	7.10	Zero Rated	0.00	7.10	0.40	6%	
Over 30 metres in length - charge per metre	Weekly	0.35	Zero Rated	0.00	0.35	0.37	Zero Rated	0.00	0.37	0.02	6%	
Up to 10 metres in length	Weekly	11.45	Zero Rated	0.00	11.45	12.15	Zero Rated	0.00	12.15	0.70	6%	
Up to 15 metres in length	Weekly	17.25	Zero Rated	0.00	17.25	18.30	Zero Rated	0.00	18.30	1.05	6%	
Up to 20 metres in length	Weekly	22.95	Zero Rated	0.00	22.95	24.35	Zero Rated	0.00	24.35	1.40	6%	
Up to 25 metres in length	Weekly	28.75	Zero Rated	0.00	28.75	30.50	Zero Rated	0.00	30.50	1.75	6%	
Up to 30 metres in length	Weekly	34.30	Zero Rated	0.00	34.30	36.35	Zero Rated	0.00	36.35	2.05	6%	
Annual charge	Annual charge	298.55	Zero Rated	0.00	298.55	316.45	Zero Rated	0.00	316.45	17.90	6%	
Up to 15 metres in length	Annual charge	447.90	Zero Rated	0.00	447.90	474.75	Zero Rated	0.00	474.75	26.85	6%	
Up to 20 metres in length	Annual charge	595.50	Zero Rated	0.00	595.50	631.25	Zero Rated	0.00	631.25	35.75	6%	
Up to 25 metres in length	Annual charge	748.15	Zero Rated	0.00	748.15	793.05	Zero Rated	0.00	793.05	44.90	6%	
Up to 30 metres in length	Annual charge	892.35	Zero Rated	0.00	892.35	945.90	Zero Rated	0.00	945.90	53.55	6%	

In relation to the foregoing charges, the Executive Director - Development and Infrastructure, where she considers it to be in the commercial interests of the Council and after consultation with the relevant Policy Lead and the Head of Strategic Finance, is authorised to negotiate and agree variations of the foregoing charges for individual users or classes of users of their respective use of the facilities and the charges as varied shall be applied to such use as the Executive Director - Development and Infrastructure shall deem appropriate. In addition, the Executive Director - Development and Infrastructure is authorised, after consultation with the relevant Policy Lead and the Head of Strategic Finance, to put in place a suitable booking procedures for harbour and airport facilities and to take into account, inter alia, the level of bookings made by individual users or classes of users when agreeing variations of the foregoing charges with individual users or classes of users.

Should fare increases to Jura ferry fares be 3%
All charges showing increases of 6%+ should they not initially be 3%

Description	2016/17				2017/18				Increase		Notes/Comments
	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
AIRFIELD CHARGES											
Standard Landing Charges - up to 500kg MTWA	8.33	Standard	1.67	10.00	8.75	Standard	1.75	10.50	0.50	5%	Standard Landing Charges - Applicable to all types of operation (including "Touch and Go" and circuits) MTWA = Maximum Take-Off Weight Authorised
Standard Landing Charges - 501kg to 1000kg MTWA	12.50	Standard	2.50	15.00	12.92	Standard	2.58	15.50	0.50	3%	Change for ultra lights and flexwings. Landing Charge Rebates - Only Available if full payment is made prior to final departure or approved credit facilities have been agreed.
Standard Landing Charges - 1001kg to 1500kg MTWA	16.67	Standard	3.33	20.00	17.50	Standard	3.50	21.00	1.00	5%	A) Based Aircraft Private aircraft - 50% discount, Flying School aircraft on training flights - 75% discount, Other aircraft on public transport operator training or private aircraft when being used for bona fide training course.
Standard Landing Charges - 1501kg to 2000kg MTWA	23.33	Standard	4.67	28.00	24.17	Standard	4.83	29.00	1.00	4%	B) Visiting Aircraft on Training Flights First landing - full rate, Subsequent landings - 50% discount.
Standard Landing Charges - 2001kg to 2500kg MTWA	28.33	Standard	5.67	34.00	29.17	Standard	5.83	35.00	1.00	3%	C) Cargo Aircraft Empty or Loaded - 20% discount.
Standard Landing Charges - 2501kg to 3000kg MTWA	38.33	Standard	7.67	46.00	39.17	Standard	7.83	47.00	1.00	2%	Safety-related Diversionary Landing (AOPA Scheme). The Council is prepared to consider requests for waiver of charges from a General Aviation (GA) pilot who makes a general safety-related diversionary landing. This waiver only applies to domestic GA traffic. The council reserves the right to opt out of the AOPA scheme at any time subject to three month's notice being given to AOPA by the council.
Standard Landing Charges - 3001kg to 3500kg MTWA	50.83	Standard	10.17	61.00	52.50	Standard	10.50	63.00	2.00	3%	Eligibility for waiver will be based on the same criteria as for a light aircraft landing fee, i.e. private flight in accordance with Article 255 of the ANO 2009.
Standard Landing Charges - 3501kg to 4000kg MTWA	61.67	Standard	12.33	74.00	63.33	Standard	12.67	76.00	2.00	3%	Flying Clubs. The council may negotiate agreements for reduced landing charges for flights made for the purpose of the clubs at an airport but not flights made for hire or reward outside the normal range or scope of club activities. These charges will increase on an annual basis - as a minimum - by the agreed Council Inflation Rate.
Standard Landing Charges - 4001kg to 4500kg MTWA	72.50	Standard	14.50	87.00	75.00	Standard	15.00	90.00	3.00	3%	
Standard Landing Charges - 4501kg to 5000kg MTWA	85.00	Standard	17.00	102.00	87.50	Standard	17.50	105.00	3.00	3%	
Standard Landing Charges - Over 5000kg MTWA - per additional 500g or part thereof	12.50	Standard	2.50	15.00	12.92	Standard	2.58	15.50	0.50	3%	
Standard Landing Fee for Coll and Colonsay	6.67	Standard	1.33	8.00	6.67	Standard	1.33	8.00	0.00	0%	

Description	2016/17					2017/18					Increase		Notes/Comments
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%		
Flights outside normal hours of availability (Air Ambulance/Search and Rescue) - Oban		375.00	Standard	75.00	450.00	386.67	Standard	77.33	464.00	14.00	3%	Flights outside normal hours of availability as described in the UK AIP and on the airport website, whereby the type of flight requires a Licensed Aerodrome. Where flights are made outside of these hours by arrangement with the Council, an out of hours charge will be payable in accordance with these rates or such rates as agreed with the Council at the time of the arrangement. The rates notes are subject to a minimum charge equivalent to 2 hours. Note: an extension of up to one hour immediately following normal opening hours would incur a charge at 50% of the normal hourly rate i.e. £206. 48hr notice minimum for out of hours availability. Coll and Colonsay - helicopter fire cover only.	
Flights outside normal hours of availability (Air Ambulance/Search and Rescue) - Coll and Colonsay		187.50	Standard	37.50	225.00	193.33	Standard	38.67	232.00	7.00	3%		
Flights outside normal hours of availability (Air Ambulance/Search and Rescue) - Glentworth	NOT AVAILABLE - EXCEPT FOR EMERGENCY FLIGHTS BY ARRANGEMENT - NO CHARGE	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0%		
Flights outside normal hours of availability (Air Ambulance/Search and Rescue) - Indemity Certificate		36.67	Standard	7.33	44.00	37.50	Standard	7.50	45.00	1.00	2%	No charge.	
Aircraft Parking charges (for a period of 24 hours or part thereof) - First 24 hours		0.00		0.00	0.00	0.00		0.00	0.00	0.00	0%	Weekly Parking Permit - applications may be made to the Station Manager for the purchase of these at a discounted rate (20% reduction). Arrangement and payment must be made in advance of the aircraft parking fee arrangement period.	
Aircraft Parking charges (for a period of 24 hours or part thereof) Thereafter - over 5 tonnes MTWA - charge is per 500kg or part thereof		2.08	Standard	0.42	2.50	2.50	Standard	0.50	3.00	0.50	20%		
Aircraft Parking charges (for a period of 24 hours or part thereof) Thereafter - over 5 tonnes MTWA - charge is per 500kg or part thereof		4.17	Standard	0.83	5.00	4.17	Standard	0.83	5.00	0.00	0%	The Council may at any time order an aircraft operator either to move a parked aircraft to another position or remove it from the airport. Failure to comply with the order within the period specified in it will render the operator liable to this charge.	
Aircraft Parking charges - Refusal of Instruction to mover/remove parked aircraft - Charge per day (plus the standard aircraft parking charge noted above)		41.67	Standard	8.33	50.00	43.33	Standard	8.67	52.00	2.00	4%	Amount payable for each departing passenger over 2 years old on a Public Transport Flight.	
Passenger Load Supplement (inclusive of Security Charge if Applicable) Domestic and International		8.33	Standard	1.67	10.00	8.75	Standard	1.75	10.50	0.50	5%		
Carport throughput charge	NIL	0.00	Standard	0.00	0.00	0.00	Standard	0.00	0.00	0.00	0%	Permit available on application from the Station Manager. All vehicles proceeding airside must have the minimum level of insurance as specified by the Council (details on request).	
Vehicle Permits - Airside Vehicle Permit		0.00	Standard	0.00	0.00	0.00	Standard	0.00	0.00	0.00	0%		
Damage to Airport Property - Where an airport user damages airport property for which the avoidance of doubt includes, but is not limited to, the runway, buildings, security barriers and fences) the Council shall have the right to recharge the user for any and all reasonable costs incurred by the Council. This includes, but is not limited to make good materials, vehicles, manpower, equipment etc., deemed necessary to make good the damage.		0.00		0.00	0.00	0.00		0.00	0.00	0.00	0%	The application process is the same as for a normal indemnity certificate/permit. The cost is £7 for one week. Voucher is non-transferable.	
Holiday Voucher - Aircraft operators who are using Oban as a base for their holiday can apply for a Holiday Voucher which includes temporary indemnity for up to 2 weeks. This is only available for aircraft up to 2,730kg. Aircraft operators must present a valid copy of insurance prior to issue of the voucher.		5.83	Standard	1.17	7.00	5.83	Standard	1.17	7.00	0.00	0%	The application process is the same as for a normal indemnity certificate/permit. The cost is £10 for 2 weeks. Voucher is non-transferable.	
Holiday Voucher - Aircraft operators who are using Oban as a base for their holiday can apply for a Holiday Voucher which includes temporary indemnity for up to 2 weeks. This is only available for aircraft up to 2,730kg. Aircraft operators must present a valid copy of insurance prior to issue of the voucher.		8.33	Standard	1.67	10.00	8.75	Standard	1.75	10.50	0.50	5%	Cards to be produced with a unique number and valid for a period of one year (colour coded per year).	
Landing Loyalty Cards - A card with 5 sections which all get stamped after each landing. The first 4 are paid and the 5th one is free and the card is complete.		0.00		0.00	0.00	0.00		0.00	0.00	0.00	0%	Price is per delegate. Bespoke training costs are based on customer requirements.	
Fire Training Courses - Extinguisher Training and bespoke fire training can all be arranged locally - phone for details.		12.50	Standard	2.50	15.00	12.92	Standard	2.58	15.50	0.50	3%	Price is per delegate. Bespoke training costs are based on customer requirements.	
Fire Training Courses - Fire Warden Training and bespoke fire training can all be arranged locally - phone for details.		10.42	Standard	2.08	12.50	10.83	Standard	2.17	13.00	0.50	4%		

Description	2016/17					2017/18					Increase		Notes/Comments
	Other	Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%		
Miscellaneous - Event Bookings, Special Promotions, Business Rates can be arranged and costs vary according to requirements. Business rates are subject to approval from Strategic Transportation Manager.		0.00		0.00	0.00	0.00		0.00	0.00	0.00	0%		These require various periods of notification and will require approval in advance. Any information on events or promotions will be advertised on the airports website.
Penalties - Landing or taking off without an indemnity or registered users certificate (Coil and Colonsay) and trespass on the airport without approval from the Airport Authority (inc the release of animals).		57.00	Outwith the scope	0.00	57.00	59.00	Outwith the scope	0.00	59.00	2.00	4%		Landing/taking off without indemnity - 6 month ban and £57 to be paid within one calendar month, £546 per month thereafter. Trespassing on airport grounds £546.
Penalties - Landing or taking off without an indemnity or registered users certificate (Coil and Colonsay) and trespass on the airport without approval from the Airport Authority (inc the release of animals).		546.00	Outwith the scope	0.00	546.00	562.00	Outwith the scope	0.00	562.00	16.00	3%		Landing/taking off without indemnity - 6 month ban and £57 to be paid within one calendar month, £546 per month thereafter. Trespassing on airport grounds £546.

In relation to the foregoing charges, the Executive Director - Development and Infrastructure, where he considers it to be in the commercial interests of the Council and after consultation with the relevant Lead Councillor and the Head of Strategic Finance, is authorised to negotiate and agree variations of the foregoing charges for individual users or classes of users of the facilities in respect of their respective use of the facilities and the charges as varied shall be applied to such use as the Executive Director - Development and Infrastructure shall deem appropriate. In addition, the Executive Director - Development and Infrastructure is authorised, after consultation with the relevant Lead Councillor and the Head of Strategic Finance, to put in place a suitable booking procedures for harbour and airport facilities and to take into account, inter alia, the level of bookings made by individual users or classes of users when agreeing variations of the foregoing charges with individual users or classes of users.

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
NETWORK MANAGEMENT												
Temporary Traffic Regulation Orders - Provision of Temporary TRO		720.00	Outwith the Scope	0.00	720.00	864.00	Outwith the Scope	0.00	864.00	144.00	20%	Plus cost of advert plus cost of traffic management
Temporary Traffic Regulation Orders - Provision of Temporary TRO for Annual Events (2nd year and thereafter)		360.00	Outwith the Scope	0.00	360.00	432.00	Outwith the Scope	0.00	432.00	72.00	20%	1 - Temporary Traffic Regulation Orders (TTRO) costs should be met in full by the organiser promoting the event. Event organisers have the option to make a grant application to the local committee for their costs to cover the TTRO. Alternatively event organisers shall recover the costs of the TTRO from the event. Fees include minimal administration costs from the Council and advertising costs from local newspapers. Certain community events may be exempt from this charge - please consult with a local roads officer to confirm.
Temporary Traffic Regulation Orders - Provision of Emergency Notice TRO		360.00	Outwith the Scope	0.00	360.00	432.00	Outwith the Scope	0.00	432.00	72.00	20%	
Temporary Traffic Regulation Orders - Provision of Controlled Signage - Removal of Illegal Signs		360.00	Outwith the Scope	0.00	360.00	432.00	Outwith the Scope	0.00	432.00	72.00	20%	
Temporary Traffic Regulation Orders - Provision of Controlled Signage - Release of impounded signs	AT-COST	14.50	Outwith the Scope	0.00	14.50	17.00	Outwith the Scope	0.00	17.00	2.50	17%	
Temporary Traffic Regulation Orders - Provision of Scaffolding & Hoardings - Fees for Licence		73.00	Outwith the Scope	0.00	73.00	88.00	Outwith the Scope	0.00	88.00	15.00	21%	Per 4 weeks
Temporary Traffic Regulation Orders - Provision of Scaffolding & Hoardings - Extension of the licence		31.00	Outwith the Scope	0.00	31.00	37.00	Outwith the Scope	0.00	37.00	6.00	19%	One off charge for extension + £22.50 per week or part thereof.
Temporary Traffic Regulation Orders - Provision of Builders skips placed on the Road - consideration of Licence		22.50	Outwith the Scope	0.00	22.50	27.00	Outwith the Scope	0.00	27.00	4.50	20%	
Temporary Traffic Regulation Orders - Provision of Provision of signing and guarding	AT-COST + 12.5%		Outwith the Scope				Outwith the Scope					
Temporary Traffic Regulation Orders - Provision of Permission to open up the Road by non Statutory Organisations - Commercial		217.00	Outwith the Scope	0.00	217.00	260.00	Outwith the Scope	0.00	260.00	43.00	20%	For each and every opening. To be charged at commercial rate unless advised differently by Roadspace Manager.
Temporary Traffic Regulation Orders - Provision of Permission to open up the Road by non Statutory Organisations - Residential		110.00	Outwith the Scope	0.00	110.00	132.00	Outwith the Scope	0.00	132.00	22.00	20%	
Temporary Traffic Regulation Orders - Provision of Permission to erect Traffic Signals on Roads (1 Month)		76.00	Outwith the Scope	0.00	76.00	91.00	Outwith the Scope	0.00	91.00	15.00	20%	
Temporary Traffic Regulation Orders - Provision of Permission to erect Traffic Signals on Roads (Up to 3 Months)		152.00	Outwith the Scope	0.00	152.00	182.00	Outwith the Scope	0.00	182.00	30.00	20%	
Temporary Traffic Regulation Orders - Provision of Permission to erect Temporary Signs for Events (Up to 3 Months)		76.00	Outwith the Scope	0.00	76.00	91.00	Outwith the Scope	0.00	91.00	15.00	20%	This is for assessment and Permission.
Temporary Traffic Regulation Orders - Provision of Permission to erect Sign for New Development (Up to 12 Months)		380.00	Outwith the Scope	0.00	380.00	456.00	Outwith the Scope	0.00	456.00	76.00	20%	Not supply and erection.

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
RCC Inspections (per RCC)		41.25	Standard	8.25	49.50	49.17	Standard	9.83	59.00	9.50	19%	£49.50 per £1,000 of Road Bond Value. Option of Time in Line to be available.
RCC Processing (Initial Application + 1 Review)	NIL		Standard				Standard		0.00			
RCC Processing (Further Reviews)	STAFF COSTS + ON-COSTS		Standard				Standard		0.00			Staff Costs + On costs for Sub Standard Application
Street Works Register Fines - Fines are levied at a cost of £120 per breach	STATUTORY CHARGE	120.00	Outwith the Scope	0.00	120.00	120.00	Outwith the Scope	0.00	120.00	0.00	0%	Street Works Register - Fines - Fines are only levied against Utility Companies if they breach the recording of road openings on the Street Works Register. As determined by the Network and Environment Units Roadspace Manager.
This fine can be reduced to £80 if paid within 30 days	STATUTORY CHARGE	80.00	Outwith the Scope	0.00	80.00	80.00	Outwith the Scope	0.00	80.00	0.00	0%	These charges are set by Roads Authority and Utility Committee (Scotland) under NRSWA. Charge is currently out for consultation at the current time.
Road Inspections as a result of Road Openings - 1st Inspection	STATUTORY CHARGE	36.00	Outwith the Scope	0.00	36.00	36.00	Outwith the Scope	0.00	36.00	0.00	0%	
Road Inspections as a result of Road Openings - Further Inspections (each inspection)	STATUTORY CHARGE	36.00	Outwith the Scope	0.00	36.00	36.00	Outwith the Scope	0.00	36.00	0.00	0%	
Removal of materials from Road	AT COST + 12.5%		Outwith the Scope	0.00	0.00		Outwith the Scope	0.00	0.00	0.00	0%	
Re-locating Street Lights or Other Street Furniture	AT COST + 12.5%		Standard	0.00	0.00		Standard	0.00	0.00	0.00	0%	
Site Clearance after Accidents	AT COST + 12.5%		Outwith the Scope	0.00	0.00		Outwith the Scope	0.00	0.00	0.00	0%	
Salt Bins	AT COST + REFILL		Standard	0.00	0.00		Standard	0.00	0.00	0.00	0%	
Traffic Regulation Order to Extend a Speed Limit or Similar		800.00	Outwith the Scope	0.00	824.00	989.00	Outwith the Scope	0.00	989.00	165.00	20%	Plus Cost of Advert
Stopping up or re-determining access up to 200m long		1,000.00	Outwith the Scope	0.00	1,030.00	1,236.00	Outwith the Scope	0.00	1,236.00	206.00	20%	Plus Cost of Advert
Stopping up or re-determining access over 200m long		1,250.00	Outwith the Scope	0.00	1,288.00	1,546.00	Outwith the Scope	0.00	1,546.00	258.00	20%	Plus Cost of Advert

Description PARKING	Other	2017/18			2018/19			Increase		Notes/Comments	
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £		£
Oban Car Parks (Except Corran No.1) Ganavan Car Park Helensburgh Including Pier Area A, Dunoon Rothesay Luss Inveraray Mull - Craignure & Fionnphort Arrochar Glenloin No. 1 and No.2	Per 15 mins up to 4 hrs	0.25	Standard	0.05	0.30	0.25	Standard	0.05	0.30	0.00	0%
	Per 30 mins up to 4 hrs	0.42	Standard	0.08	0.50	0.42	Standard	0.08	0.50	0.00	0%
	Per 45 mins up to 4 hrs	0.67	Standard	0.13	0.80	0.67	Standard	0.13	0.80	0.00	0%
	Per 60 mins up to 4 hrs	0.83	Standard	0.17	1.00	0.83	Standard	0.17	1.00	0.00	0%
	Per hour thereafter -4 to 10hrs	0.83	Standard	0.17	1.00	0.83	Standard	0.17	1.00	0.00	0%
	Quarterly Season	112.50	Standard	22.50	135.00	112.50	Standard	22.50	135.00	0.00	0%
	6 Monthly Season	208.33	Standard	41.67	250.00	208.33	Standard	41.67	250.00	0.00	0%
	Annual Season	300.00	Standard	60.00	360.00	300.00	Standard	60.00	360.00	0.00	0%
	Per 15 mins - Maximum 4 hrs	395.83	Standard	79.17	475.00	395.83	Standard	79.17	475.00	0.00	0%
	Per 30 mins - Maximum 4 hours	0.25	Standard	0.05	0.30	0.25	Standard	0.05	0.30	0.00	0%
	Per 45 mins - Maximum 4 hours	0.42	Standard	0.08	0.50	0.42	Standard	0.08	0.50	0.00	0%
	Per 60 mins - Maximum 4 hours	0.67	Standard	0.13	0.80	0.67	Standard	0.13	0.80	0.00	0%
Helensburgh - Sinclair Street	Per 2 hours free, 2 hours thereafter can be paid for upto a maximum of 4 hours total. No return within 24 hours.	0.83	Standard	0.17	1.00	0.83	Standard	0.17	1.00	0.00	0%
Commercial Parking	0 to 8 hours	0.92	Standard	0.18	1.10	0.92	Standard	0.18	1.10	0.00	0%
Helensburgh Pier Area B Car Park Lochavullin and Longdale Coach and Lorry Parks - Oban Lochgilphead Lorne Street Coach and Lorry Park Fionnphort Car Park (Coach Bays)	8 to 24 hours	8.33	Standard	1.67	10.00	8.33	Standard	1.67	10.00	0.00	0%
Arrochar Glenloin No.1 and No.2	per hour	0.25	Standard	0.05	0.30	0.25	Standard	0.05	0.30	0.00	0%
	per day	0.83	Standard	0.17	1.00	0.83	Standard	0.17	1.00	0.00	0%
Seasonal Car Parks Corran No.1 Seasonal Car Parks - Permits	Per 15 mins - up to 4 hrs	0.25	Standard	0.05	0.30	0.25	Standard	0.05	0.30	0.00	0%
	Per 30 mins - up to 4 hours	0.42	Standard	0.08	0.50	0.42	Standard	0.08	0.50	0.00	0%
	Per 45 mins - up to 4 hours	0.67	Standard	0.13	0.80	0.67	Standard	0.13	0.80	0.00	0%
	Per 60 mins - up to 4 hours	0.83	Standard	0.17	1.00	0.83	Standard	0.17	1.00	0.00	0%
Seasonal Car Parks Corran No.1 Seasonal Car Parks - Permits	Per hour thereafter -4 to 10hrs	0.83	Standard	0.17	1.00	0.83	Standard	0.17	1.00	0.00	0%
	Seasonal Period	87.50	Standard	17.50	105.00	87.50	Standard	17.50	105.00	0.00	0%

No increase at the moment - Area Car
Parking review in progress

Description	Other	2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
	Statutory Charge Paid within 14 days	30.00	Zero Rated	0.00	30.00		Zero Rated	0.00	30.00	0.00	0%	PCNs are statutory charges and the level is set by the Scottish Government
	Statutory Charge Paid after 14 days	60.00	Zero Rated	0.00	60.00		Zero Rated	0.00	60.00	0.00	0%	
Penalty Charge Notices												
On Street Parking - Inner Zone Oban												
First 30 minutes free at the following: Argyll Square, Queens Park Place, William Street, Corran Esplanade, George Street.	Per 40 mins - Limited to 2 hours maximum	0.80	Outwith the Scope	0.00	0.80		Outwith the Scope	0.00	0.80	0.00	0%	
Maximum stay of 2 hours total.												
On Street Parking - Outer Zone Oban												
Maximum stay 4 hours except Gallanach Road and Ganavan Road which are all day parking.	Per 40 mins - Limited to 4 hours maximum	0.80	Outwith the Scope	0.00	0.80		Outwith the Scope	0.00	0.80	0.00	0%	
On Street Parking - Duck Bay												
Residents Permit	Annual Charge	95.00	Outwith the Scope	0.00	95.00		Outwith the Scope	0.00	95.00	0.00	0%	
Staff Permits - Municipal Buildings - Oban	Quarterly Charge	35.00	Outwith the Scope	0.00	35.00		Outwith the Scope	0.00	35.00	0.00	0%	
	Annual	79.17	Standard	15.83	95.00		Standard	15.83	95.00	0.00	0%	

COUNCIL WIDE CHARGES		2017/18				2018/19				Increase		Notes/Comments
		Net £	VAT Rate	VAT £	Gross £	Net £	VAT Rate	VAT £	Gross £	£	%	
Description	Other											
Photocopying/Printing A4 (black & white) per side		0.15	Exempt	0.00	0.15	0.15	Exempt	0.00	0.15	0.00	0%	Standard Rate across Council
Photocopying/Printing A4 (coloured) per side		0.30	Exempt	0.00	0.30	0.30	Exempt	0.00	0.30	0.00	0%	Standard Rate across Council
Photocopying/Printing - Colour - per side (A3)		0.65	Exempt	0.00	0.65	0.65	Exempt	0.00	0.65	0.00	0%	Standard Rate across Council
Photocopying/Printing - Black and White - per side (A3)		0.30	Exempt	0.00	0.30	0.30	Exempt	0.00	0.30	0.00	0%	Standard Rate across Council
Fax - minimum charge (less than 10 seconds)		0.25	Exempt	0.00	0.25	0.25	Exempt	0.00	0.25	0.00	0%	Standard Rate across Council
Fax - rate per 10seconds thereafter		0.05	Exempt	0.00	0.05	0.05	Exempt	0.00	0.05	0.00	0%	Standard Rate across Council
Fax - receiving per sheet (libraries)		0.65	Exempt	0.00	0.65	0.65	Exempt	0.00	0.65	0.00	0%	Standard Rate across Council

ARGYLL & BUTE COUNCIL

COUNCIL

CUSTOMER SERVICES

22 FEBRUARY 2018

**EXTRACT OF MINUTE OF ARGYLL AND BUTE HARBOUR BOARD HELD ON 23
JANUARY 2018**

* **4. PIERS AND HARBOURS FEES AND CHARGED 2018/19**

A report providing Members with detail of the proposed increase in Piers and Harbours fees and charges was considered by the Board. The Board noted that the Marine Operations Manager will clarify the increased figures in the appendix to the report direct to Members.

The Argyll and Bute Harbour Board considered a motion that was put forward by the Chair and seconded by the Vice Chair.

Decision

The Harbour Board;

- a) welcomed the outcome of the fees and charges review which introduces a fee structure that will ensure that the anticipated income will cover the running costs of the council owned ports and harbours;
- b) instructed Officers to explore further options that may increase the likelihood that bidders for the Dunoon to Gourock ferry service are able to offer a passenger and vehicle service;
- c) agreed that the fees and charges are kept under review to ensure fees and charges remain appropriate in light of any changes to ferry services or other uses of the Council's harbours;
- d) recommended to Council that when setting fees and charges for 2018/19 that the Council approves;
 - i) the increase in fees and charges, over and above any inflationary increase, by 3% to generate sufficient income to develop the Council's marine infrastructure; and
 - ii) the variation of charges as outlined in section 5.1 of the report; and
- e) noted that this decision will be in-step with the decision agreed at the August 2016 Harbour Board meeting to set charges that meet both the asset sustainability costs and future improvement costs associated with piers and harbours which the Council has a responsibility for.

(Reference: Report by Executive Director, Development and Infrastructure Services dated 21 December 2017, submitted)